

Hassan Amro

Baabda | 71/547016 | Hassanamro1998@gmail.com | <https://www.linkedin.com/in/hassan-amro-708a591b8>

Objective

I present myself as a result-driven professional with a keen attention to detail and a proven background in training, youth empowerment, and team management, with extensive experience in planning, concept note writing, monitoring & evaluation, and reporting. I am a team player who excels in driving successful outcomes.

Experience

1. LAU Higher Education Scholarship Academic, and Co-Curricular Activities Officer | Lebanese American University (LAU) | 2023- Present

- ✚ Responsible, in coordination with the Community Service and Engagement department, for the design and implementation of leadership and community service programs, aiming at enhancing the leadership skills of the HES grantees. Also responsible for evaluating the effectiveness of the programs through developing key performance indicators and participants feedback systems, to measure leadership development and community engagement of the HES grantees. Also responsible for establishing and maintaining effective partnerships with community service and leadership stakeholders, to ensure the success and sustainability of the programs.

2. LAU Higher Education Scholarship Academic, and Community Service Project Facilitator |Lebanese American University (LAU) | 2020-2023

- ✚ Responsible, in coordination with the Community Service and Engagement department, for the incubation, planning, and execution of the community service projects (CSPs) required by the grantees. Accountable for conceptualizing sustainable ideas for communities, after conducting needs assessments, and supporting the implementing students in setting detailed budget plans and equipment orders, convenient with available funding. Also responsible for accompanying the grantees and supervising the execution of the project to create comprehensive project documentation for the full project cycle.

3. Assistant Director at the Anis Makdisi Cultural Center | American University of Beirut | 2020 -2021

- ✚ Responsible for the coordination of cultural events at the Anis Makdisi Center by liaising with stakeholders at the American University of Beirut and external partners, overseeing all logistical arrangements and matters related to event execution.

4. AUB Admissions and USP scholarship officer |American University of Beirut | 2020

- ✚ Responsible for implementing the initiation process of the USP scholarship by planning and conducting outreach visits to All Lebanese schools and colleges. Also responsible for producing daily reporting on visits and monitoring the progress of each visit. Finally, accountable for maintaining positive relationships with High School principals to facilitate the outreach process.

Leadership activities

1. **Planning Coordinator** | Lebanese Red Cross Youth Sector | 2023- Present

- ✚ Responsible for developing and monitoring the Youth sector's yearly plan of action, logical framework, and strategy, and reviewing organizational and departmental policies. Also, responsible for writing comprehensive concept notes and full proposals for external funds, and developing logical frameworks for new projects and grants. Finally, accountable for supporting all the Youth Sector components (Centers/clubs, coordinators) in developing well-tailored logical frameworks and annual plans of action for their centers.

2. **IFRC Innovation Leaders Program Facilitator** | International Federation of Red Cross and Red Crescent Societies | 2023- Present

- ✚ Responsible for training and coaching youth innovators in the MENA region on advanced innovation skills, leadership, climate, and environmental crises. In charge of providing crucial support and guidance to youth innovators in crafting their innovation initiatives with the IFRC Limitless Academy. Obligated to develop and sustain local innovation networks in the region.

3. **Volunteer Manager** | Lebanese Red Cross Youth Sector Furn El Chebek Center | 2019 – Present

- ✚ Responsible for conducting needs assessments to gain an understanding of the center's requirements for volunteer recruitment. Accountable for leading the integration process of recruits into the center by delivering training programs and workshops aimed at enhancing their soft skills. Involved in implementing continuous monitoring mechanisms to track the progress and development of all center members. In charge of establishing and utilizing the Moti toolkit to assess and enhance volunteer motivation. Finally, developing and implementing retention strategies, resulting in increased volunteer satisfaction and commitment.

4. **Certified Youth Induction Trainer** | Lebanese Red Cross | 2023 – Present

- ✚ Certified by the Training Unit in the Lebanese Red Cross, to deliver Youth Induction Training, focusing on enhancing the soft skills of volunteers within the youth sector, covering a range of key soft skills, including Communication, Stress and Anger Management, Time Management, Teamwork, Feedback Mechanisms, Motivation, and Activity Cycle. Accountable for using various training methodologies to ensure interaction and knowledge retention (Post-it technique, Jigsaw technique, group work).

5. **Volunteer Management Task Force Member** | Lebanese Red Cross | 2023

- ✚ Served as a liaison between the Volunteer Management Task Force and Local Volunteer Managers, as well as Heads of Centers, by providing ongoing support and guidance. Led the facilitation of the Volunteer Managers Training Course, equipping volunteer managers from youth, EMS, and DM centers with the necessary skills to become active volunteer managers at their centers (Conducting needs assessment, Planning recruitment campaigns, evaluating recruitments, empowering, motivating, and retaining volunteers).

6. **Vice Head of Center** | Lebanese Red Cross Youth Sector Furn El Chebek Center | 2022 – 2023

- ✚ Responsible for assisting the Head of Center with planning and organizing activities, and events, and providing leadership guidance and support to volunteers. Accountable for ensuring the proper training of volunteers. Finally, accountable for promoting teamwork and collaboration to achieve the center's mission and vision.

Education

- BS degree in Biomedical & Health Sciences | 2016 - 2019 | American University of Beirut
- Diploma in Nonprofit Organization Management | June 2022 – June 2023 | Lebanese American University
- Google Project Management Professional Certificate | 2022 - 2023 | Google

Skills

Microsoft Office (excel, word, PowerPoint)
Concept note writing and log-frame development
Project Coordination & Implementation
Google Data Studio (Data representation)
Data analysis and Management
Training and developing Training tools
Developing Planning and M&E tools

Language

Arabic (Native language)
English (Fluent)
French (Fluent)
Spanish (Basic)

References

Available upon
request