

# Hassan Makki

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## Education

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**University of Saint Joseph ( USJ )**  
***Bachelor of Business Administration and Management***

**Aug 2022-May 2025**

- Cumulative GPA: 2.8
- Member of the Entrepreneurship Club

**Lycee Franco Libanais Habbouch Nabatieh**  
***French Baccalaureate***

**Sep 2007-Jun 2022**

- Graduation with good standing
- Class elected representative for the 11<sup>th</sup> and 12<sup>th</sup> grade

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## Professional Experience

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**Ghandour Fragrance's Accounting Intern Ivory Coast**

**May 2023-July 2023**

- Prepared invoices and expense reports for the company and worked on monitoring daily account record keeping
- Developed cash flow statements, balance sheets, and income statements for the fiscal half year

**Video editor freelancer**

**Aug 2019-Present**

- Editing a video so it aligns with the intended message
- Learned effective communication and creativity
- Increased most of the videos engagement

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## Leadership Experience and Extracurricular Activities

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**Lebanese Red Cross**

**Aug 2019-Sep 2020**

- Completed the Public First Aid Training course, as well as other required trainings
- Assisted clinic staff with assessing patients, setting up blood donation drives, and patient questionnaires before each visit
- Worked as administrative staff, scheduling appointments and organizing medical records

**Swimming Team at Lycee Habbouch.**

**Sep 2018-June 2020**

- Represented my team in local and national swim competitions
- Attended weekly trainings that perfected my swimming technique

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## SKILLS

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- Fluent in Arabic, English and French

- Excellent analytical, quantitative and communication skills
- Proficient in Microsoft Excel, PowerPoint, Word, Premier Pro