

# CRISTINA MIRANZO CEDRÓN

#### **PERSONAL PROFILE**

Beirut, Lebanon Phone:+34625964009 (WhatsApp) +961 81158069(Calls) E-mail: cmiranzo@gmail.com

#### **SKILLS**

#### **Personal**

Critical thinking / Empathic Communication / Responsable at work / Good listener and communicator / Teamwork oriented / Accuracy and attention to details / Interpersonal intelligence

# Digital

Microsoft Word, Excel, PowerPoint, Access / LSP Alma Ex Libris / Google Suite (Doc, Slides, Form, Sheet, Drive)

### Linguistic

Spanish: Native English: B2 Arabic: A2 Galician: B1 Portuguese: A2

# **ACADEMIC STORY**

# **UNIVERSIDAD DE GRANADA (SPAIN)**

Bachelor's degree in Arabic and Islamic Studies | July 2023

#### **AMERICAN UNIVERSITY OF BEIRUT**

Exchange internship | 2021-2022

# **INSTITUTO CERVANTES (BEIRUT)**

Training programme for teachers of Spanish as a Foreign Language | Currently

# **WORK EXPERIENCE**

#### **AU-PAIR**

#### Beirut | January 2024 - Present

- Provided a safe and nurturing environment for the toddler.
- Helped him learn Spanish by conversing freely, reading appropriate stories, and completing related activities

## **LIBRARIAN (INTERNSHIP)**

# Universidad de Granada| April 2023-November 2023

- Cataloguing collections, mainly in Arabic.
- Creation of bibliographic record using RDA, UDC, and MARC21.
- Organizing and classifying bibliographic material.
- · Revision and purging of the catalogue.
- Digitization of material requested by researchers.
- Assembly of exhibitions related to the library collections.
- Customer service.

# **VOLUNTEERING**

# EXCHANGE STUDENTS MENTOR 2022-2023 | Universidad de Granada

Helped and assisted international students with all matters related to their studies and stay in Spain.

# 8TH URBAN RACE GRANADA UNIVERSITY 12-13/11/22

Prepared the runners' backpacks (race bib, T-shirt, and event publicity), supervised a section of the route (assisted runners, pedestrians, and drivers with traffic disruptions), and organized the equipment.

# **COURSES**

ANTI-RACISM COURSE (ANTI-RACIST ACTIVISM AND ADVOCACY FOR THE RIGHTS OF RACIALIZED INDIVIDUALS: HISTORY, STRATEGIES, AND CAMPAIGN DESIGN AGAINST RACISM)

1/10/22 - 3/11/22

WEB OF SCIENCE 15/05/23 - 02/06/23