Jad Chehaitly

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EDUCATION

Sept 2022 – Aug 2023	MSc in Business Analytics – **University College Dublin, Smurfit**	Ireland
Sep 2017 – Jun 2021	Bachelor of Business Administration – Finance, **American University of Beirut**	Lebanon
Sep 2013 – Jun 2017	International Baccalaureate – **Greenfield College**	Lebanon

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WORK EXPERIENCE

Aug 2023 – Dec 2023   **Researcher (Contract), Automation & Computer Technologies (ACT)**   Lebanon
- Spearheaded research initiatives to enhance Health Management Information Systems (HMIS) by conducting thorough analyses of our software and competitors, contributing to an increased success rate in pitching goals
- Developed and implemented strategic goals for HMIS software, identifying key modules and features through rigorous research, resulting in improved product offerings and client satisfaction
- Led efforts towards regulatory compliance by actively pursuing ISO 27001 certification, ensuring adherence to GDPR standards, and aligning

Jun 2023 – Aug 2023   **Project: Intelligent Automation for Business Process Optimization: A case study in HR and Sales Automation at Ericsson**   Ireland
- Leveraged the power of RPA and intelligent automation to automate tasks and workflows, resulting in saving labor hours, reducing costs, and enhancing operational efficiency
- The project aimed to develop an AI powered system that made informed decisions and executed tasks with accountability. Measured success based on metrics like manual hours, RPA software ease of use, bot control, cost reductions, and machine learning algorithm performance
- Achieved a 30% operational efficiency through automation of tasks and workflows, resulting in a substantial reduction of manual hours and cost reduction of 1,000,000$ per annum, equivalent to 20% of the labor cost of the Human Resources & Sales departments

Feb 2022 – Jul 2022   **Junior Business Analyst, Damana Saicohealth**   UAE
- Assisted in launching an IFRS 17 product, ensuring a 15% improvement in financial statement consistency and transparency
- Evaluated business processes, anticipated requirements, which uncovered areas for improvement, and developed and implemented solutions
- Assisted ongoing reviews of business processes and developed optimization strategies
- Automated processes on automation animation software, resulting in 25% reduction in processing time – Automation Anywhere
- Conducted meetings and presentations to share ideas and findings
- Ensured solutions meet business needs and requirements

Jul 2021 – Aug 2021   **Internship, Middle East Airlines**   Lebanon
- Observed and learned how each department operates and company synergy
- Successfully reported on tasks performances during weekly team meetings, contributing to a 10% increase in overall team productivity

- Conducted a report and presentation about my involvement at MEAB and suggested enhancement proposals
- Acquired skills in teamwork operations and division of tasks
- Gained an understanding and interest in revenue managements role in airline companies

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SKILLS		
	Social Media – Advertising	Modeling, Social Networks Analysis
	Xpress Mosel Workbench – Basic	Natural Language Processing
	MS – Office, Word, Excel, PowerPoint	Machine Learning
	Visualizations – Power BI, Tableau	Python – Basic
	Software – DSS, Spatial and Data Analysis	Automation Anywhere – Basic

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CERTIFICATES	
	Bloomberg Market Concepts

INTERESTS		
	Automation	**Fitness**
	Process Optimization	Football
	Artificial Intelligence	Yoga
	Automation and Robotics	Reading

LANGUAGES		
	Arabic – Native	**English** – Highly Proficient