

Sara Mehio

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EXPERIENCE

Quiqup, Lebanon — Finance Manager

April 2023 - PRESENT

Accounting control and reporting

FP&A: drive business strategy, profitability and business performance analysis

Noura Publishing, TRM — Accounting Manager

April 2022 - April 2023

Monitor the day-to-day financial operations within the company (payroll, invoicing, and

other transactions)

Prepare monthly and quarterly management reporting

Participate in strategic data analysis, research, and modeling for senior company

leadership

Support project analysis, validation of plans, and ad-hoc requests

Manage the company's financial accounting, monitoring, and reporting systems

Ensure compliance with accounting policies and regulatory requirements

SABIC, Lebanon — Finance Manager

April 2010 - Feb 2021 (Joined as Accountant and got promoted two times consequently)

Developing the Company's Finance strategy in coordination with the Global Finance team and

leading the Accounting & Finance department's team

Managing and Overseeing the Accounting operations in different territories: Lebanon, Jordan,

and Iraq

Ensuring compliance and control in line with statutory rules in three countries, International

SKILLS

CMA Candidate (completed CMA course at Morgan (Jan 2023))

International Financial Reporting Standards Course, Morgan – June 2020

- Excellent knowledge in SAP FICO – ERP system

- Strong analytic skills in accounting and financial reporting

- National Social Security, Payroll Taxes, Value Added taxes courses completion – BSH – 2018

LANGUAGES

Fluent in written and spoken Arabic, French, and English

financial standards, and tax laws while implementing strong internal controls

Monitoring and controlling Tax and Social Security filings and payments

Improving system and procedures to ensure compliance and reporting accuracy to both local

statutory guidelines and SABIC Global guidelines.

Managing risk and complexity to ensure legal and tax compliance

Setting up and monitoring yearly KPI's and Objectives and ensuring adherence and completion

Monitoring and analyzing accounting data to produce and analyze financial reports /statements

Managing budgeting and planning for the whole process of the company

Acting as a key resource and liaison to other functional areas of the business, building cross-

functional relationships as needed

EDUCATION

LAU, Lebanon — MBA

Sept 2008 - Jun 2010

LAU, Lebanon — BBA (*Emphasis on Accounting*)

Sept 2005 - Jun 2008