

# Karen Zaarour

Byblos, Lebanon

+961 76 567 666 | karen.zaarour@lau.edu

## EDUCATION

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### Lebanese American University (LAU), Byblos

09/2020 – Expected 06/2024

- BE in Industrial Engineering
- CGPA : 3.38/4.0

### Rosary Sisters School, Byblos

09/2006 – 06/2020

- Lebanese Baccalaureate in General Sciences

## PROFESSIONAL EXPERIENCE

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### INDEVCO CONSULTANCY, *Business Process Improvement Intern*

06/2023 – 08/2023

- Gathered and analyzed data related to key performance indicators (KPIs), process metrics, and relevant performance data.
- Played a key role in assisting with audits focused on 5S and Lean Manufacturing principles, helping identify and rectify operational inefficiencies.
- Monitored and assessed the impact of process changes on quality and developed action plans for process improvement.

### Freelance, *Private Mathematics Tutor*

09/2020 – 06/2021

- Helped individual students grasp mathematical concepts and improve their problem-solving skills.
- Tutored three 12<sup>th</sup> graders for their official exams and attained 100% success rate.

## EXTRACURRICULAR ACTIVITIES

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### L'Oréal Paris Masterclass Week online seminar

09/2022

- Learned how to develop innovative ideas and creating a roadmap for being resourceful in a new business.
- Learned to identify trends in the e-commerce world and recognize the importance of brand pull and activation online.

### Lebanese American University

- Member of the LAU Consulting Club 09/2021 – Present
- Member of the Institute of Industrial and Systems Engineers (IISE) 09/2021 – Present
- Member of the Entrepreneurship Club 09/2020 – 05/2021

## SKILLS & PERSONAL

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- **Certifications:** Fundamentals of digital marketing Google course.
- **Languages:** Arabic (native), English (fluent), French (proficient).
- **Computer Skills:** Java, MS Office, Matlab, Primavera, R Language.
- **Interpersonal Skills:** Leadership and Organization, Responsibility, Multitasking, Detail Orientation.
- **Interests:** Piano (professional player: 10 years), Tennis (amateur), Traveling (visited 11 countries), Outdoor activities (camping and hiking)