## Malak Ahmad Younes

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## **SKILLS**

- Typing at an average of 43 words/min.
- Fluent in Arabic, French, and English.
- Browsing skills.
- Adaptability.

- Communication skills.
- Computer software and application Knowledge.
- C++ / Java / Python / R / HTML / CSS / JavaScript / SQL.
- · Problem solving.
- Omega POS.
- Proficiency in Microsoft (Word, Excel, PowerPoint).
- Data entry.

## **EDUCATION**

2007 - 2019

Brevet certificate, Lebanese progress school.

2019 - 2022

BACCALAUREATE IN SOCIOLOGY AND ECONOMICS, HARET HREIK OFFICIAL HIGH SCHOOL.

2022 - present, expected graduation 2025

**BS** in **Data science**, Lebanese university.

 Collecting, analyzing and interpreting data to help drive decision-making in an organization.

## **EXPERIENCE**

Feb/2020 - Jan/2022

**Tutoring,** Self-employed

Tutoring various subjects to students aged 7 to 14 years old.

April/2023 / December/2023

Promotion, Traffic 360/Elevate

Promoting and introducing products in stores to customers. Collecting data in order to provide feedback on a product for the maximum amount of improvement and profit for the company/product.

Feb/2023 - March/2023

Survey researcher, ODK/IPSOS

Collecting factual data, such as employment and salary information, as well as asking questions in order to understand people's opinions, preferences, and desires with the goal of improving various services provided by institutes.

Cashier/Runner, Joulia

Managing cash transactions, maintaining the cash register, and handling bills. Engaging in answering customer calls, taking reservations, and processing delivery. Dispatching orders and serving as a runner, preparing drinks and ensuring timely delivery during peak hours. Collaborating seamlessly with the kitchen staff to maintain order accuracy and quality. Ordering necessary supplies from suppliers to ensure the seamless operation of the restaurant

May/2023 - Jan/2024