

Abbas Chakkour, DiplFR, FMAA

Experienced Strategist in Accounting and Financial Management

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With over 5 years of experience in financial management and accounting, expertise in financial analysis, budgeting, risk management, and regulatory compliance. Certified in Financial Management and Accounting Assertions (FMAA) and Diploma in International Financial Reporting (DiplFR), leverage a data-driven approach to deliver measurable outcomes, evident in successful financial audits and meticulous report preparation.

CORE COMPETENCIES

Account reconciliations | Financial reporting | Expense analysis | Preparation and monitoring | Tax compliance support | Cash flow management | Month-end and year-end close processes | Financial statement analysis | Audit assistance | Salaries and wages Tax | Mergers & Acquisitions | Cash Flow Projections

EDUCATION & CERTIFICATIONS

Financial Management and Accounting Assertions (FMAA) | IMA (Institute Of Management Accounting) | Beirut | 2024

Diploma in International Finance Reporting (DiplFR) | ACCA (Association Of Chartered Certified Accountants) | Beirut | 2023

Bachelor Degree in Finance | Lebanese University | Beirut, Lebanon | 2018

EXPERIENCE

AUDITOR

GRANT THORNTON INTERNATIONAL | NOV 2023-MAY 2024

- Contributed to the strategic planning of audit projects, aiding in the development of audit objectives and parameters.
- Assessed internal controls to identify potential risk areas within financial systems.
- Assisted in the meticulous creation of comprehensive audit documentation, including detailed work papers.
- Identified and investigated discrepancies or anomalies in financial documentation to ensure accuracy and compliance.
- Promoted teamwork by actively engaging in a cohesive and efficient audit process alongside fellow team members.

FINANCE OFFICER

ALLCHEM S.A.L | BEIRUT, LEBANON | APR 2021-NOV 2023

- Oversaw record management, including diligent follow-up on dues and issuance of receipts to clients.
- Generated payment vouchers to facilitate accurate and timely transactions.
- Conducted monthly bank reconciliations to ensure accuracy and completeness of financial records.
- Compiled and included freight, clearing, and shipping costs in client invoices for transparent billing.
- Produced account statements and dispatched them to clients in a timely manner.

FINANCE OFFICER | Cont'

ALLCHEM S.A.L | BEIRUT, LEBANON | APR 2021-NOV 2023

- Achieved a 60% reduction in cash handling errors through effective management of the cash box, facilitated by internal voucher reconciliation.
- Improved financial efficiency by reducing receivables by 40% and increasing collections by 30%, as reported in financial statements.

ACCOUNTANT

AMLIEH HIGH SCHOOL | BEIRUT, LEBANON | SEP 2018- JUNE 2020

- Managed the processing of invoices, purchase orders, and sales tax documentation.
- Administered the comprehensive filing system for the accounting department, ensuring organized and accessible records.
- Initiated several projects outside routine duties, leading to enhanced operational efficiency and decreased expenses.
- Managed petty cash, ensuring accurate disbursement, reconciliation, and compliance with financial guidelines and policies.

TRAININGS & WORKSHOPS

BCA INTERNATIONAL, Beirut

Practical Accounting Program | 2023

Budgeting and Forecasting Workshop | 2023

Cash Flow Workshop | 2022

LANGUAGE & IT SKILLS

Arabic Native | Fluent in English | Good in French

Computer Skills: Proficient in Microsoft Office Suite: Word, Excel, Outlook, And PowerPoint

Accounting Software: Wizard

Audit Software: Voyager, Leap