

FOUAD HAYEK

FINANCIAL ANALYST

PROFILE

A diligent and enthusiastic person with a useful set of technical and business skills that can build good business projects, also have good experiences in presentations that make my work craft more professional and appealing.

EXPERIENCE

ACCOUNTANT

CMA CGM GBS -LEBANON

April 2023-Present

-PAYMENT USER FOR ALGERIA AND KSA

Duty: Perform urgent and Manuel payments processing applications from suppliers on ORACLE cloud-based software and follow up with the agencies regarding batch payments, weekly forecasts, prepayment and MIS reports.

-PAYMENT USER FOR BENIN AND CAMEROUN CLUSTER

Duty: Perform urgent and Manuel payments processing applications from suppliers on SAGE cloud-based software and follow up with the agencies regarding invoice payments, prepayment and MIS reports.

TELESALES

DOLPHINCALL-LEBANON

July-September 2022

-Worked in tele sales for the trading company by calling clients, building a rapport and closing deals through persuasion of opening an account with the company's trading platform while providing the value of what trading is and why is it important to start.

REAL ESTATE AGENT

VALCOM PROPERTIES-UAE

April-June 2022

-Worked in Downtown as an area specialist broker, handled calls regarding leads and buyers listed on property finder and developed negotiation skills.

FINANCIAL ANALYST CERTIFICATION PROGRAM

CFI (CORPORATE FINANCE INSTITUTE)-REMOTELY

December 2021-March 2022

- Build financial models, ensure KPI and operational metrics are consistent, create various scenario and sensitivity analysis to support decision making.



CONTACT



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EDUCATION

-NOTRE DAME UNIVERSITY (NDU), LEBANON 2016-2019

- *BACHELORS IN BANKING & FINANCE*

KEY SKILLS

- Financial planning & analysis
- ORACLE and SAGE payments applications
- Financial modeling and forecasts
- Data visualization
- Excel
- Word
- PowerPoint & presentations

OTHER SKILLS

- Sales & negotiation sells (real estate)
- Tele sales (Trading company)

CERTIFICATIONS

-Certified Financial Modeling & Valuation Analyst (FMVA) with CFI (Corporate Finance Institute)
-International Sports & Science

BSA

PROJECT CONSULTANT (Project based)

MENA RESEARCH PARTNERS-UAE

*November 2021-December
2021*

-Duty: Assisted in a successful media project with MRP against PWC's client who wanted to startup an OTT platform similar to Netflix, conducting consulting services, data gathering, data analysis, and presentations on Excel and PowerPoint for the project.

ADMISSION RECEPTIONIST

MLS SCHOOL (MONT LA SALLE)-LEBANON

*June 01, 2016-December 01
2016*

-Duty: Assisting all the customers on membership inquiries regarding dancing and fight classes, keeping track of receivables, date renewals, attendance and monthly membership deals on a daily basis, collect cash on daily basis and handle phone calls.

LANGUAGES

ENGLISH: FLUENT

ARABIC: FLUENT

FRENCH: INTERMEDIATE