



# Joe Chalhoub

Sin el-Fil,Lebanon

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## Profile

- A proactive Computer Science student at the Antonine University with strong academic achievement and volunteering experience.Possess strong leadership and communication skills with fluency in English, French and Arabic.

## Experience

- ABC Ashrafieh** 2022 - 2023  
Sales Agent
  - Greet and assist customers to determine their needs,answer their questions about the products and recommend the right solutions.
  - Generate receipts,transfer and receive stocks from other branches using Visual Dolphin Software.
  - Stock control and data entry.
- Sacre-coeur gemmayze** 2021 - 2022  
Summer camp monitor
  - Collaborated with a team of six peers to implement safe and exciting individual and group activities during four two-week sessions.
  - Coordinated activities and supervised ten 9-12 year old campers per session.
  - Designed and led adventure programs on a 26-element low ropes course.
  - Responded rapidly to parents’ concerns with telephone calls and emails.
  - Completed end-of-summer evaluations for divisional staff .

## Personal Details

- Date of Birth : 06/01/2004
- Nationality : Lebanese

## Education

- Antonine University** 2021-Present  
Computer Science  
Second Year
- Collège Sacré Coeur-Frères Gemmayzé** 2020-2021  
Lebanese baccalaureate in General Science

## Skills

- Computer literacy
- Risk management
- Customer service skills
- Time management
- Organization

## Languages

- Arabic(native)
- French(fluent)
- English(fluent)

## Hobbies And Interests

- Basketball
- Table tennis
- Cycling
- Hiking
- Swimming

## Objective

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.