

Hasan Al- Saeed

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OBJECTIVE

Proficient in financial reporting, banking, and accounting with a strong aptitude for meticulous invoice processing and adept execution of transactional functions. Possesses exceptional communication skills, facilitating adept provision of assistance in addressing supplier inquiries, engaging effectively with auditors, and fostering seamless cross-functional communication across diverse organizational divisions.

EXPERIENCE

From 03/2023- Present	Finance Touch Position held: Accountant	Beirut, Lebanon
	<ul style="list-style-type: none">• Prepares financial statements.• Manages accounts payable and receivable.• Assists in budget preparation• Strong attention to detail and analytical abilities.• Effective communicator and team player	

EXPERIENCE

From 11/2023- 12/2023	Noknok Groceries Position held: Commercial Intern	Beirut, Lebanon
	<ul style="list-style-type: none">• Lead item integration for new products, ensuring seamless supplier collaboration.• Attend crucial meetings with top distributors.• Monitor pricing dynamics among key market players like Spinneys and Toters Fresh.• Optimize item visibility in the application for strategic market presence.• Collaborate with marketing and demand planning teams for enhanced business performance.	

EDUCATION

From 09/2020- 08/2023	Beirut Arab University Bachelor in Banking and Finance	Beirut, Lebanon
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Certificates

IC3	Beirut, Lebanon
Internet and computing Core Communication	

SKILLS

Computer Skills: Microsoft Office (Word, Excel, PowerPoint)

Languages: Fluent in English and Arabic.

Soft Skills: Leadership, Communication, Team-Building, Organizational, Management, Public Speaking, attention to details.

Interest and Hobbies

- Sports
- Participating in university activities.
- Summer camp basketball coach

REFERENCES

Available upon request