

Ali Ghamlouch

Accountant

+961 76 677 866 · alighamlouch1998@gmail.com
· Beirut, Lebanon

Dedicated and motivated Accountant with a history of 2 year experience in the domain of payables and receivables recognized for skills in attention to detail, financial reporting and strategic planning. Seeking a challenging position where I can utilize my expertise in accounting principles and supporting managers in high paced environment. Ability to work independently and ensure timely completion of project deadlines.

KEY COMPETENCIES

- Time Management Highly-Motivated
- Teamwork Multitasking
- Financial Reporting Knowledge of MS Office

LANGUAGES

Arabic: Native or Bilingual Proficiency
English: Full Professional Proficiency
French: Elementary Proficiency

PROFESSIONAL EXPERIENCE

BAT -Côte d'Ivoire Distribution and Development Company –Accountant

Feb 2023 – Feb 2024

Abidjan

- Accounts payable duties including receipt of invoices, coding for appropriate expense disbursements, data entry
- Preparing and entering journal entries into Accounting System
- Responsible for monthly, quarterly and annual closing by performing bank and supplier reconciliations
- Assisting manager with daily A/P processes and recording payments by cash, checks or bank transfers
- Managing customer accounts
- Preparing financial statements

LibanPost Company - International Affairs Representative

Jan 2022 – Jan 2023

Beirut, Lebanon

- Verify and process international inbound and outband mail inquiries and sending verification notes.
- Logistics Contact with Finance Department for the update of the international mail pricing components and international accounting.

RoyalPets.lb - Founder and Owner

Jan 2020 - Present

Beirut, Lebanon

Started a small business specializing in trading pet accessories. Managed the e-commerce and financial aspects of the shop.

OMT Agent – Accountant

Jan 2018 – Jul 2020

Beirut, Lebanon

Worked with OMT / Western Union software and managed income finances for the agency.

EDUCATION

Lebanese International University

Bachelor degree in Banking and Finance **Professional**

2017 - 2021

Accounting Training Center – Business Accounting Practices Program

2021