

NOUR SEIF

INDUSTRIAL ENGINEER

CONTACT



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Jounieh Haret Sakher, Lebanon

SKILLS

Design Skills:

Autocad - Photoshop

After Effect - Illustrator

Project. Management Skills:

Trello - Airtable

Primavera

Website Development Skills:

Shopify

EDUCATION

Architecture Student

Lebanese American University

2015 -2017

Relevant Courses:

Design Studio

Digital Drawing

BE in Industrial Engineering

Lebanese American University - ABET

2017-2020

Relevant Courses:

Project Management

Supply Chain & Logistics

Finance

CERTIFICATION

Project Management Professional - PMP

Currently undergoing the 35 hours of project management education with PMI.

LANGUAGES

English

Fluent

French

Fluent

Arabic

Native

ABOUT ME

I am a highly ambitious and an out of the box individual that puts my heart into every commitment I take. With my design and engineering background, I am confident I will be a great fit to BDD's community

WORK EXPERIENCE

Order Management & logistics Lead

Jan 2022 - Feb 24

Supply Chain Specialist

Jun 2021 - Dec 2021

Novelus - Client: Allios - (Remote)

- Managing end-to-end supply chain operations : from strategic planning and sourcing, inventory management, scheduling, and other logistics activities through direct communication with the suppliers, Project Managers, Warehouse Team, and Clients.
- Developing and nurturing strong client relationships by actively listening to their needs and finding innovative ways to effectively address their concerns.
- Analyzing the Demand forecast and inventory level of 20+ market to ensure that projects are delivered to scope, on time, and on budget. My involvement had led to an increase in on-time delivery & shipment accuracy.
- Building up connections with new suppliers and clients to be able to broaden our portfolio.
- Designing and implementing cost-saving strategies.

Product Designer

Mar 2020 - Jun 2021

Steelouette - Lebanon

- Crafted and designed personalized decorative products tailored to the client's specifications, using Autocad, Illustrator & photoshop.
- Developed the company's website, by coding, designing, and working on SEO, while taking into consideration UX. Website: <https://steelouettelb.com>
- Conducted a market study and data analysis to identify the right marketing strategy to be able to expand the startup internationally.

EXTRACURRICULAR ACTIVITIES

Board Member- Tête Blanche NGO, Lebanon

2018 - Present

- Initiated and orchestrated successful fundraising events, to be able to support our elderly families with their needed medication, food, and treatments.

Paramedic Volunteer - Lebanese Red Cross

2019-2021

- Responded to real-life rescue missions across the Lebanese territories.

Scout Leader – Group GSS, Lebanon

2005 - 2018

- Led three different teams of 40 people each.
- Was head of the event committee, where we used to organize out-of-the-box events, including campouts, hikes, and community service projects.

ACHIEVEMENTS

LAU Case Competition - Creative - Leo Burnett

2019

- Was among the top 3 winning teams in a creative competition, in collaboration with Leo Burnett x Exotica, with the goal of inspiring gen Z to embrace the joy of buying plants.