

Lama Naim

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Date of Birth: July 1, 1993

Education

Saint Joseph University - Beirut, Lebanon Master's in Banking studies – Risk Management Thesis: « Lebanese banks are they satisfying international norms ? » GPA: 3.7	2020
Saint Joseph University - Beirut, Lebanon Bachelor of Business Management CGPA: 3.5 (Average: 13.5/20)	2016
Colleges des 'Sœurs de Saint-Joseph de l'Apparition - Beirut, Lebanon	2012

Experience

Blom Bank SAL - Beirut, Lebanon Anti-bribery and Corruption Unit Team leader– Compliance Division Based on Banque du Liban (BDL) Basic Circular 163 , the Unit was created to execute an Enhanced Due Diligence (EDD) on the accounts related to the Public Sector Employees , Politically Exposed Persons (PEPs) and the Bank Employees . <ul style="list-style-type: none">• EDD measures includes :• Increasing control of accounts and operations, and conducting ongoing monitoring of the business relationship.• Obtaining the approval of the Senior Management for a business relationship and for executing operations.• Reviewing periodically the business relationship.• Obtaining more detailed information with supportive documents on the customer and the beneficial owner.• In case of suspicious or doubt about any operation or account the required decision taken should be to file a Suspicious Transaction Report (STR) to the Special Investigation Commission (SIC) in BDL to take the necessary actions	03/2024 – Present
Blom Bank SAL - Beirut, Lebanon Team Leader Monitoring Unit – Compliance Division <ul style="list-style-type: none">• Coaching the team to achieve goals and developing necessary skills that get results. Coaching involves developing team members' performance, offering feedback and demonstrating the desired skills and expected work ethic.• Work alongside to develop their skills.• Give team members a clear understanding of what they are expected to complete. Setting clear team goals and evaluating progress along the way.• Review the work of the team to identify compliance issues and provide advice or training.• Developing and overseeing control systems to prevent or deal with violations of legal guidelines and internal policies.• Evaluating the efficiency of controls and improve them continuously.• Revising procedures and reports periodically to identify hidden risks or non-conformity issues.• Collaborate with HR departments to monitor enforcement of standards and regulations.• Prepare reports for senior management and external regulatory bodies as appropriate.	02/2019 – 03/2024
Blom Bank SAL - Beirut, Lebanon Assistant AML/CFT Compliance Coordinator-Compliance Division <ul style="list-style-type: none">• Developing and maintaining a risk assessment framework for products and services, clients and customers, and other issues relating to money laundering.• Assisting with the development, implementation, and maintenance of an anti-money laundering program within the bank.• Keeping and maintaining records of high risk customers, and reporting suspicious activities to the management.• Briefing and reporting to senior management on matters relating to internal AML compliance policies and procedures.• Assists the relevant Departments in carrying out Know Your Customer (KYC), Due Diligence and ongoing monitoring duties as well as detecting money laundering attempts.• Study the supporting documents provided by stakeholders in order to evaluate the accuracy of the data and to assess whether the proof provided is indeed justified.• Draft warning letters to inform/notify branches about breaches to internal or AML/CFT Compliance Policies and Procedures.	2016/10 – 2019/02

Summary Skills

Languages: Arabic (native), English (fluent), French (fluent) , Spanish (beginner)
Computer Skills: Microsoft Office - Word, Excel, PowerPoint (advanced)