Zahraa Najdi

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Skilled professional with dual degrees in English Literature and Computer Science. Experienced in teaching and private tutoring, with strong skills in web development, project management, and both technical and soft skills.

EXPERIENCE

Homeroom Teacher | Student Plus Center   **November 2023 – Present**
- Instructing 20+ students in grades 7-10 in Math, Physics, and Arabic during afternoon sessions.
- Developing tailored lesson plans to meet individual student needs.
- Assessing student progress and providing constructive feedback.

Private Tutor | Self-employed   **October 2019 – Present**
- Instructed 30+ students in all subjects, including students with special needs.
- Developed customized teaching strategies to accommodate different learning styles.
- Maintained regular communication with parents to discuss student progress and areas for improvement.

EDUCATION

Bachelor's Degree in English Literature | Lebanese University   **October 2019 – Present**

Bachelor's Degree in Computer Science | Lebanese International University   **October 2019 – June 2022**

PROJECTS

Capstone Project: Sanad Hospice Care   **June 2022**
- Successfully transformed SANAD: The Home Hospice Organization of Lebanon into a functional website with their permission.
- Developed both back-end and front-end components using JavaScript, PHP, CSS, and HTML.
- Implemented tools for patients and nurses to efficiently manage and track patient records.

OTHER

Technical Skills: Java, C++, Python, PHP, HTML/CSS, JavaScript, PHPMyAdmin, MySQL, Object-Oriented Programming, Software Project Management, Data Structures & Algorithms, Microsoft Office & Google Suite, Click-up & Canva, Agile Methodology.

Soft Skills: Verbal and written communication, Teamwork, Leadership, Creativity and initiative, Critical thinking and analysis, Problem-solving, Attention to detail, Interpersonal skills.

Trainings & Certifications:
- Employment Hub Program | The Nawaya Network   **September 2023**
  - Completed foundational Online Skills Training and took specialized project management coursework, while receiving individualized coaching to refine professional competencies
- Fundamentals of Project Management | Smart Skills Group   **September 2023**
- Career Growth Learning Program | American Institute for Applied Education   **May 2023 – August 2023**
- Switching, Routing, and Wireless Essentials | Cisco Networking Academy   **June 2021**
- Fundamentals of Networking Technologies | Cisco Networking Academy   **February 2021**

Languages: Arabic (native); English (fluent); French (beginner);