

MUSTAFA ZAIOUR

Bachelor of Business
Administration, Accounting

+961 76846902 www.linkedin.com/in/
personmyz05@gmail.com mustafa-z-949815228

EDUCATION	Bachelor in Business Administration (Accounting Concentration) American University of Beirut – Suliman S. Olayan School of Business 2017-2021	Lebanese Baccalaureate in Economics and Sociology Rawdah High School 2003 – 2017
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SUMMARY Dynamic and results-oriented professional with a robust background in portfolio management, investment analysis and financial research seeking to leverage expertise in an investment role. As a specialist in portfolio management and investment analysis, I directed a diverse asset portfolio surpassing \$50 million across global markets. I diligently monitored and analyzed market trends, facilitating strategic asset allocation in accordance with prevailing economic trajectories, I effectively managed cash across multiple accounts in various currencies while conducting thorough financial analyses for fixed income and equity investments. Additionally, I Developed a diverse array of comprehensive financial models to bolster investment strategies and facilitate informed decision-making processes.

EXPERIENCE **Senior Investment Analyst – Buy Side, Seenko Investments**
May 2022 – July 2024
Provided reports and updates on global markets and economies, conducted due diligence, extensive research and financial statement analysis, built and analyzed financial models, evaluated potential investment opportunities, monitored and updated the company's investment portfolio on an ongoing basis, managed the companies internal accounting and auditing and liaised with external stakeholders that include partners, banks, lawyers and accountants. Developed the technical and professional skills for junior employees and managed and updated the company’s investment pipeline.

Research Analyst – Sell Side, Teaser Research Company
March 2021 – April 2022
Monitored different market systems daily including the (stock market, bonds market, housing market and commodities) in the middle east, simplified complex financial data, performed qualitative and quantitative research and analysis on the different markets and specific equities, created clear and useful reports and recommendations for organizational use to do informed business decisions.

Investment Research Analyst Intern, CapB
January 2021 – February 2021
Helped the corporate intelligence team to create and update financial models, maintain databases that track industry research and statistics, in addition to developing and performing surveys to track industry trends

Audit Intern, KPMG
July 2019 – September 2019
Verified financial statements, performed analytical review of audit documents, reviewed client accounting and operating procedures and systems of internal controls, performed research to solve issues related to standards of assurance (like ISAE 3000 ...), and used excel extensively for arranging financial data using pivot tables

SKILLS	Languages Arabic – Native English – Professional	Computer skills Reuters Eikon Bloomberg Terminal Microsoft office Microsoft excel Power BI for analytics	Soft skills Leadership, Teamwork, Time Management, Endurance, Critical Thinking, Diligence	Interests Finance Investments Accounting Auditing History
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COMPATITIONS AND CERTIFICATIONS	Accounting Fundamentals Certification	Reading Financial Statements Certification	Bloomberg Essentials Certification
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