CONTACTS

📍 Beirut - Lebanon

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EDUCATION

Bachelor's Degree
Computer Science
University of the People - USA
Expected 2025

Master's Degree
Business Administration in
Management Information Systems
Lebanese International University
2018 - 2020

Bachelor's Degree
Business Administration in
Management Information Systems
Abu Dhabi University
2005 - 2010

COURSES

- Modern HTML and CSS at Udemy

- Software engineering diploma at Gammal Tech Institution.

- HTML CSS JavaScript course for Web Developers.

Aicha Chehade

Quality Assurance Engineer & Software Tester

EXECUTIVE SUMMARY

Over a 7-years career in Management Information Systems, working in the United Arab Emirates and Lebanon, I have played an essential role in developing and improving a wide range of digital products and services across different industries and business models. The motto that has driven my work all these years in tech has not changed: Paying close attention to user feedback, spotting user behavior patterns, and iterating from there.

WORK EXPERIENCE

InVentures   **04/2023 – 06/2024**
Quality Assurance Specialist
Beirut, Lebanon

- Develop and execute test plans, cases, and scripts to identify software problems and their causes.
- Analyze and review requirements, specifications, and technical design documents to ensure that requirements are accurately reflected in the finished product.
- Collaborate with t h e development team to ensure that solutions are tested thoroughly and meet the required standards.
- Identify, document, and track bugs and work with the development team to ensure resolution.
- Ensure that testing activities are conducted in accordance with established plans and procedures.
- Participate in test plans and test case reviews to ensure completeness and accuracy.
- Stay current with new testing tools and technologies and make recommendations for their implementation.
- Provide status reports on testing activities, including outstanding issues and risks.

Quality Assurance Engineer   **09/2019 – 07/2022**
Freelance
Beirut, Lebanon

- Develop and implement automation scripts for web applications, APIs, and mobile applications using industry-standard tools and frameworks (Selenium).
- Design and execute automated test cases based on product requirements and technical specifications.
- Identify, record, and document thoroughly bugs and issues encountered during testing.
- Review and analyze test results to ensure accuracy and reliability, and to recommend improvements.
- Work closely with software developers and business analysts to understand project requirements and ensure comprehensive test coverage.
- Collaborate with cross-functional teams to prioritize and resolve software defects.
- Participate in Agile development processes, including sprint planning, daily stand-ups, and retrospective meetings.
- Stay up to date with new testing tools and test strategies, and continuously improve automated test scripts and frameworks.

Association for the development of Palestinian camps (NGO)   02/2014 - 06/2018

Accountant and Administrative Assistant

Beirut, Lebanon

- Maintain and manage the organization's financial records, including accounts payable, accounts receivable, and general ledger.
- Prepare and distribute accurate and timely financial reports, including balance sheets, income statements, and cash flow reports.
- Prepare and manage the organization's budget and ensure it aligns with the organization's goals and objectives.
- Conduct regular audits of financial records to ensure accuracy and compliance with GAAP and other relevant accounting standards.
- Manage and reconcile bank accounts, credit card statements, and other financial accounts.
- Prepare and file tax returns, including income tax, sales tax, and payroll tax returns.
- Work with external auditors to prepare for audits and ensure the organization's financial records are in compliance with relevant standards and regulations.
- Identify and implement systems and procedures to improve financial management and reporting.
- Provide administrative support to the organization's management and staff, including scheduling appointments, managing emails, and preparing correspondence.
- Coordinate and organize events, meetings, and other activities, including preparing agendas, making travel arrangements, and coordinating logistics.

Emerging Global Technologies L.L.C.   02/2008 - 08/2010

Software Tester

Abu Dhabi, UAE

- Analyze business and technical requirements to determine appropriate testing strategies and approaches.
- Collaborate with cross-functional teams, including developers, product managers, and customer support, to ensure software quality and customer satisfaction.
- Participate in the development of test plans and testing schedules to ensure the software is delivered on time.
- Utilize manual and automated testing methods to validate software functionality, performance, and reliability.
- Identify and report software defects, bugs, and issues and work with the development team to resolve them.
- Ensure software meets regulatory and industry standards for healthcare providers, such as HIPAA and HITECH.
- Conduct user acceptance testing with healthcare providers and end-users to validate the software meets their requirements.
- Maintain a high level of knowledge about the software and healthcare industry trends and technologies.
- Contribute to the continuous improvement of the software testing process.