Roberto Carlos Boulos

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Summary Profile:

I am an IT graduate, with a passion for learning and succeeding. The qualities I have are confidence, a love of working with people, and the ability to motivate others. I am friendly and outgoing and have a great sense of humor. I have excellent verbal and written communication skills. I am a self-motivated and determined individual who has the ability to successfully complete tasks undertaken. I also have excellent prioritizing and time management skills.

Skills:
- Strong communication skills and problem solving
- Creative thinking
- Logical and organized
- Patient with people
- Attention to detail
- Trustworthy
- Self-motivated
- Tri lingual (Arabic, French and English)

Experiences

Quality Assurance Analyst- Company: FOO   *November 2023 – February 2024*

Responsibilities:
- Software development life-cycle.
- Coordinating testing activities.
- Communicating testing progress with QA team to deliver a bug free product.
- Creating test cases and steps for the application or software to include all possible scenarios.
- Presenting every sprint and doing a full regression testing after each one.

Quality Assurance Analyst- Company: JobDiva   *April 2023 – July 2023*

Responsibilities:
- Managed all API business needs and requests with the client.
- Worked on many software such as REST API and postman.
- Completing a V2 Beta REST API documentation with all data types.

Quality Assurance Specialist- Company: GreatSolutions   *March 2023 – April 2023*

Responsibilities:
- Develop and apply testing processes.
- Identify, record, document and track bugs.
- Create detailed and comprehensive test plans/ cases.

Business Development Agent- Company: JAHANI & ASSOCIATES   *Feb 2023 – April 2023*
Responsibilities:
- Building and maintaining customer relationships to maximize profits.
- Skills: B2B, lead generation, business process improvement, clients' relations.

Education

Lebanese University- **Master 2 Degree in Business Administration**   *Oct 2023 – July 2024*
  ➢ Business Computer (Informatique de gestion)

Lebanese University- **Master 1 Degree in Business Administration**   *Jan 2023 – Sep 2023*
  ➢ Business Computer (Informatique de gestion)

Lebanese University- **Bachelor Degree in Business Administration**   *2019 – 2022*
  ➢ Business Computer (Informatique de gestion)
    GPA: 82.5/100

High School of Saint Therese Amioun- **Lebanese Baccalaureate**   *2019*
  ➢ Sociology and Economics

Projects:

E-Commerce Website- Lebanese University   *June 2024*
Koura Club Web Application- Lebanese University   *Aug 2022 – Nov 2022*

Certificates:

IT Support Professional Certificate   *Aug 2022 – Sep 2022*
  ➢ Coursera
IT Software Developer (Microsoft Dynamics Track)   *Jul 2022 – Nov 2022*
  ➢ Lebanese Association for Scientific Research

Technical Knowledge:

- PHP, MySQL for web development
- Data structure linked list stack and queue
- HTML CSS and JavaScript
- Proficiency in Microsoft Office 365
- Object Oriented Programming in JAVA
- System Analysis Design (use case Class diagram)- Knowledge in Microsoft Dynamics 365 development- SQL Developer / PLSQL knowledge.

References:

References are provided upon request.