

Remy Raad

- 1995

Passionate about optimizing supply chains and eager to leverage my skills and enthusiasm to contribute to and grow within a dynamic, reputable company.

Beirut, Lebanon

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Experience

Procurement Officer

Josons, Lebanon | 2022-2024

- Identify, select and follow up with suppliers to ensure the best quality, price, and terms.
- Monitor and report procurement expenditures to ensure budget compliance.
- Identify cost-saving opportunities and adjust strategies.
- Conduct an annual inventory check to reconcile physical stock with records and improve accuracy.

Logistics Officer

Josons, Lebanon | 2022-2024

- Analyze and determine the most efficient routes for importing and exporting orders.
- Communicate with shipping and clearing agents to negotiate the best deals and ensure timely delivery.
- Oversee the shipment process, including tracking and documentation.
- Work with internal teams to ensure preparedness for order arrival and integration into inventory.

Product Coordinator

Josons, Lebanon | 2022-2024

- Support product selection based on market trends and consumer needs.
- Collaborate with the stock team to monitor inventory and ensure timely replenishment.
- Coordinate with the sales team to align product availability with sales strategies and promotions.

National Logistics Coordinator

Josons, Lebanon | 2022-2024

- Oversee and coordinate national online orders, ensuring accurate and timely fulfillment.
- Manage driver and courier schedules, resolving any issues or delays promptly.

Head teacher and Class manager

Juniors Preschool, Iraq | 2020-2022

- Oversaw daily and monthly school operations.
- Implemented strategies for students' academic and personal growth.

Shadow Teacher

Lebanese Evangelical School, Lebanon | 2015-2020

- Provided individualized support for diverse learning needs.
- Collaborated with staff and parents strategies and crisis intervention plans.

Front Desk Associate

Ankawa Royal Hotel, Iraq | 2020

- Communicated effectively with guests, colleagues, and other departments.
- Managed cash transactions and maintaining accurate records.

Sales Representative

Jacadi, Lebanon | 2013-2014

- Prioritized activities based on sales goals and customer needs.
- Consistently met or exceeded sales targets.
- Ensured high customer satisfaction and a positive post-sales experience.

Education

Master's degree (Supply Chain Management)

Sagesse (ULS) | Furn el Chebbak | 2023-Present

Bachelor degree (Accounting and auditing)

Sagesse (ULS) | Furn el Chebbak | 2013-2019

Lebanese Baccalaureate in Economics

Notre Dames du Perpetuel Secours | 2012-2013

Languages

Arabic, English and French