ZAHRAA MAKKI

makkizahraa2@gmail.com | +961 71 497 307 | BEIRUT, LEBANON | PORTFOLIO

I am a Biomedical Science student at the Lebanese International University with a passion for content creation and a diverse skill set. My background includes volunteer experience with the Lebanese University Task Force, where I contributed to data management. My technical expertise, backed by a CISCO Networking Academy certificate, includes understanding computer systems and social media management. I have substantial experience in content creation, having worked as a content creator for a clothing store. Additionally, I create engaging content for various pages. I am fluent in Arabic, French, and English, and proficient in Microsoft Office applications.

MY SKILLS

- Content Creation and Social Media Management
- Microsoft Office Suite

- Data Management and Entry
- Creative Arts

- Multilingual Communication
- Effective Communication

EDUCATION

Bachelor in Biomedical Science | 2021 - Present Lebanese international University - Lebanon

Baccalaureate in Life Science | 2005 - 2020 Lycée Des Arts & Haret-Hreik High School (last 3 years)

WORK EXPERIENCE

Freelance Content Creator

Sep 2023 - Present

Various Pages | Lebanon

- Created engaging videos reviewing and unboxing products in a creative and unique manner, highlighting the benefits and luxury of each item.
- Developed tailored content strategies for Instagram, TikTok, and Facebook, ensuring maximum reach and engagement.
- Achieved consistently high engagement rates and positive audience feedback, contributing to increased product sales for clients.
- Collaborated with brands to align content with their marketing goals and enhance their online presence.

Content Creator Sep 2023 – Present

Solderie BOB | Lebanon

- Managed and created content for all social media platforms, significantly enhancing the shop's online presence.
- Filmed daily videos showcasing new arrivals, deals, and clothing items in a creative, humorous, and luxurious manner.
- Developed and executed engaging content strategies that increased customer engagement and boosted sales.
- Utilized analytics to track the performance of posts and videos, making data-driven adjustments to improve reach and engagement.
- Maintained up-to-date knowledge of social media trends and best practices to continually refine and enhance content.

Private French Tutor Oct 2020 - Present

Lebanon

- Designed and delivered personalized French lessons for children, adapting teaching methods to suit individual learning styles and levels.
- Created engaging and interactive activities to foster a positive learning environment and improve language proficiency.

CERTIFICATE

CISCO Networking Academy Certificate

- Identified different types of computer systems, internal components, and external devices.
- Understood the structure of directories in Microsoft Windows and managed files and folders using a text editor.
- Gained a comprehensive understanding of computer networks, browsing, internet searching, and email usage.
- Created and managed various types of social media accounts, including Facebook, LinkedIn, and YouTube.
- Identified common problems and implemented simple solutions for hardware, software, and networks.

VOLUNTEER

Organization Committee Member

2024

The Lab Coat Ceremony | Lebanon

- Assisted in planning and organizing the Lab Coat Ceremony, ensuring smooth execution of the event.
- Coordinated with various stakeholders, including students, faculty, and staff, to manage logistics and event details.

Data Entry Volunteer

2021

Lebanese University Task Force | Lebanon

- Entered data accurately and efficiently for the vaccination campaign.
- Demonstrated ability to work effectively under stress in a fast-paced environment.
- Received a certificate from the LUTF, signed by Dr. Hassan A. Salame, Head of the Rapid Crisis Response Team.

HOBBIES

- Reading
- Drawing
- Painting

LANGUAGE

- Arab (Native)
- French (Fluent)
- English (Fluent)

REFERENCES

- Main Instagram Account: Click Here
- UGC Instagram Account: Click Here
- Portfolio: <u>Click Here</u>