

Riccardo Dabbous

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Personal Statements

First name: Riccardo
Last name: Dabbous
Address: Deek El Mehdi

Date of birth: 09/06/2000
Gender: Male
Nationalities: Lebanese-Italian

Education

Collège Mariste Champville: *(2002-2018)*

- High school education completion.

Dhour Choueir Public Secondary School: *(2018-2019)*

- Acquired Lebanese baccalaureate Life Science option.

Lebanese University Faculty of Economics and Business Administration: *(2020-2021)*

- First year of Bachelor in Business Administration

Arab Open University: *(2022-current day)*

- First year of Bachelor in Business Administration.

Key Skills

- Quick learner and high adaptability in various environments.
- Efficient organization and time management.
- Ability to maintain high accuracy and thoroughness when executing tasks.
- Fluent linguistic skills in French, English and Arabic.
- Dedicated to always broaden the horizons of my knowledge and experience.
- Understands clients' behavioral patterns in order to accommodate the latter during sales oriented interactions.
- Self-motivated and able to work well both independently or as part of a team.
- Proficient with Google suite (i.e. Chrome, Drive, Gmail), services and applications.

Personal experiences

Lebanese Civil Defense *(2019-2020)*

- Exposed to an array of social interactions with individuals of the work force coming from various backgrounds and of all ages.
- Provided services adequately in a high-pressure environment while meeting deadlines in time critical situations.

Cashier: Charcutier Aoun Rabieh *(September 2021-Mars2022)*

- Developed communication skills with both clients and colleagues.
- Attention to details.

Waiter: Lina's Jal El Dib (*April 2022- July 2022*)

- Effective communication as a waiter involves expressing yourself clearly, both verbally and in writing.
- Problem-solving skills are essential to be a successful server, as customers have varying needs and you may overcome challenges during your shift that require quick action to resolve.

Eucharistic Youth Movement (*2009-current day*)

- Manage research and conduct discussions on religious and cultural topics.
- Lead excursions and numerous Christmas, Easter and summer camps.

Cost Control: Faqra Catering (*December 2022-April 2024*)

- Excellent research skills, strong interpersonal skills and the ability to think creatively and interact at all levels of the organization.
- Doing spot checks for F&B outlets.
- Create/update recipes and insure the right implementation (food, beverage, special costing and yields).
- Cost all food and beverage items and where practical, input these costs into the point of sales system.
- Conduct month-end food and beverage inventories for Stores & Outlets.
- Advanced knowledge in Microsoft Excel and other tools to create custom reports to identify and highlight project cost issues and achievements.
- Advanced knowledge in Omega software and Dolphin.

Senior Cost Control: The Three Brothers (*April 2024-August 2024*)

- Supervising all purchases and making sure entries are correct.
- Fully developed a POS for outlets from inventory to sales items.
- Maintain a perpetual inventory with F&B items daily.
- Assisted in day-to-day operations in outlets as well as events.
- Reconcile the total food and bar purchases with the accounting department monthly.
- Supervise and reconcile 7 inventories per month for each outlet after closing,
- Developing F&B End Of Month report including Cost of sales, monthly consumption and sales performance.

Data Analyst/Cost Controller for F&B: EK Consulting (*August 2024-Present day*)

- Advanced Excel skills, including formulas, pivot tables, and data analysis tools.
- Understanding the business context and being able to translate data findings into actionable insights.
- Basic understanding of Power BI and knowledge to create clear informative visuals.
- Can analyze a cost report, detect issues, and effectively communicate the project's cost performance, issues/ concerns, & recovery plans to the project team.

