THEA ZAKHIA

Information Technology Manager/Data Analyst

CONTACT

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- Achrafieh, Beirut

EDUCATION

2021-2024
LEBANESE AMERICAN UNIVERSITY

- Bachelor of Information Technology Management
- GPA: 3.3 / 4.0 Dean's honors list

2018-2021
SOEURS DES SAINTS COEURS

- High School diploma in general sciences

SKILLS

Technical Skills:

- Programming & Scripting: Python, Java , SQL
- Data Analysis & Visualization: Excel , Tableau
- Database Management: SQL querying and database design
- Web Development: HTML, CSS

Soft Skills:

- Analytical thinking and problem-solving
- Effective communication and data storytelling
- Time management and attention to detail
- Collaboration and teamwork

LANGUAGES

- English: Fluent
- French: Fluent
- Arabic: Fluent

PROFILE SUMMARY

Recent graduate in Information Technology Management with a strong foundation in data analytics, passionate about turning data into actionable insights. Proficient in Java, Python, SQL, Excel, and Tableau, with hands-on experience in data cleaning, visualization, and reporting. Demonstrated ability to analyze complex datasets and present key findings to support strategic business decisions and marketing strategies. Skilled in web technologies (HTML, CSS) with an interest in leveraging technology to solve analytical challenges. Seeking to contribute my technical and analytical expertise in a dynamic Data Analyst role to drive meaningful business outcomes.

Professional Experience

AgriFresh   SUMMER 2022

Information Technology Internship

- Managed IT systems and equipment, ensuring seamless operations and troubleshooting technical issues.
- Coordinated effectively with external partners to oversee the design and deployment of the company's mobile application.
- Served as the primary contact for IT inquiries, showcasing excellent problem-solving and technical expertise.
- Demonstrated strong attention to detail, teamwork, and a results-oriented approach while contributing to the company's IT and operational needs.

Agrifresh   SPRING 2024

Project

- Comprehensive Database System for AgriFresh
- Collaborated with a team of 4 students to design and develop a complete database management system for AgriFresh, a company specializing in agricultural products.
- Conducted in-depth data collection across all departments, including products, supply chain activities, and customer records.
- Designed an Entity-Relationship Diagram (ERD) to visualize and structure the database relationships effectively.
- Developed and implemented the system using SQL tables and queries to manage and analyze company operations efficiently.
- Result: Delivered a fully functional and scalable database solution tailored to AgriFresh's operational needs.

Extra Curricular

- **Advanced Tableau Course:** Completed an in-depth course covering advanced Tableau features and dashboard design. Created multiple interactive and sophisticated dashboards using diverse datasets, incorporating calculated fields, parameters, and data blending to deliver actionable insights.
- **Beirut Marathon 2023:** Increased participant engagement by +15% by coordinating social media promotions and managing bib pickups, ensuring efficient event preparation and outreach.
- **Volunteer in Beirut (2020):** Distributed aid to 500+ individuals affected by the Beirut explosion by coordinating the collection and delivery of food and clothing donations, ensuring timely assistance to those in need.
- **L'Oréal Brandstorm Competition(2024):** Participated in this global innovation competition, developing creative and innovative ideas. Gained experience in ideation, teamwork, and presenting solutions to industry challenges.