

Zalka, Lebanon +961 76 111 572 hragkokoghlanian@gmail.com

PROFESSIONAL SUMMARY

Dynamic digital marketing professional with a proven track record at Studio Tajareb, excelling in market research and social media management. Skilled in effective communication and adaptability, I create engaging content and drive customer satisfaction. Passionate about leveraging marketing knowledge to achieve impactful results.

SKILLS

- Effective Time Management
- Communication Skills
- · Ability to Work Under Pressure
- · Customer Service

- Adaptability
- Understanding and knowledge of marketing

EXPERIENCE

Digital Marketing February 2024 - Current

Freelance

- Created video concepts on capcut for Chalet
- · Performed market research and outreach strategy
- Performed research about relevant influencers/reviewers
- [Proof of work available upon request]

Customer Support Representative

- Provided exceptional customer service and support
- · Handled customer inquiries and resolved issues efficiently
- · Maintained high customer satisfaction ratings

Social Media Handler (Internship)

Studio Tajareb

Cashier

- · Prepared relevant and engaging captions
- Scheduled posts on Meta Business Suite
- Prepared Calendar Presentations
- Prepared Calendars
- · Prepared Monthly reports from Ads manager
- · Prepared Monthly reports from Insights
- [Certification Available Upon Request Studio Tajareb]

Provided excellent customer service

September 2020 - May 2024

February 2024 - February 2024

June 2019 - January 2020

CERTIFICATIONS

- Haigazian University, upon request
- HubSpot Academy, Content Marketing, Social Media Marketing, Digital Marketing, SEO
- CIS College, Digital Marketing, Mazen Fakhry
- Fundamentals of Digital Marketing, Samar Al Masri
- Fundamentals of Digital Marketing, Google

EDUCATION

Bachelor of Business - Emphasis in Marketing and Communications HAIGAZIAN UNIVERSITY

June 2023

High School Diploma Tarouhy Hovagimian (AGBU) June 2018