

AHMAD BCHARA

Beirut | Lebanon

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Analytical, organized and detail-oriented accountant with field expertise and narrow experience in the full spectrum of public accounting. Collaborative team player with ownership mentality and a track record of delivering the highest quality strategic solutions to resolve challenges and propel business growth while maintaining a full learning mentality towards new challenges and better

EXPERIENCE

ACCOUNTANT

Nour Library | Nabatieh , Lebanon

JULY 2023 – SEPTEMBER 2024

Working in a moderately-sized library as an accountant/stock keeper/cashier. Provide a full range of services, including income tax preparation, audit support, preparation of financial statements, yearly budgeting, in addition to sales and printing services when needed.

STOCK KEEPER

Al Sadek Pharmacy | Nabatieh , Lebanon

2022 – 2023

Responsible for all the goods going in and out of the pharmacy's stock. Organizing and entering all ongoing and incoming data related to medicines/invoices both paid and received monthly.

INSURANCE AGENCY INTERN

Arope Insurance | Lebanon

2020 – 2022

Took a hybrid role between the office and ground with a sales team marketing our services and offering appropriate plans regarding people's needs across the country. Prepared invoices for some clients.

EDUCATION

LICENSE IN AUDIT AND ACCOUNTING, MINOR IN INFORMATION TECHNOLOGY

Amjad Institutes

JUNE 2020 GRAD

- Top student at the institute's Accounting faculty
 - Courses related to Microsoft Office
 - GPA 3.3
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SKILLS

- Microsoft NAV Dynamics
 - Cashflow planning and management
 - Tax control
 - Bookkeeping
 - Exceptional communication
 - Fluent in English
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