

# SUZANA BITAR

## CONTACT DETAILS

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- **Address:** Botmeh Al Chouf, Lebanon
- **Nationality:** Lebanese

## EDUCATION

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**Bachelor of Computer and Communication Network Engineering,** Lebanese University, Faculty of Technology, Abey, Lebanon 2023 – 2026 present

## PROFESSIONAL EXPERIENCE

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**Customer Engagement Specialist (Part-time)** 2024  
LOCKE LIFESTYLE PROPERTIES (*Remote*) *Dubai, UAE*

- Outstanding interpersonal and communication abilities, as well as the ability to grasp client needs and provide unique solutions. Known for developing solid relationships and providing a consistent experience.
- Proficient in studying market trends, property valuations, and neighborhood dynamics to provide customers with educated advise. Capable of forecasting market conditions and guiding client decisions based on data insights.
- Strong negotiator with a keen ability to close deals that meet the needs of both buyers and sellers. Successfully navigates complex transactions, ensuring favorable terms and smooth closings.

**Private Educator (part-time)** 2023  
*Abey, Lebanon*

- Achieved measurable improvements in students' academic performance "improved student's math and physics grades by 30% within four months".
- Ensured a cooperative approach to student development by keeping in regular contact with parents to report progress and resolve any issues.
- Improved time management, study habits, and exam preparation strategies, resulting in a rise in self-assurance and independence.

## COMMUNITY SERVICE VOLUNTEER

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Lana International 2022(present)

- Spearheaded a youth-focused medical distribution initiative, ensuring critical medicines reached underserved families and communities in need.
- Engaged in organizing workshops and activities aimed at empowering young people, fostering skills development, and promoting mental and physical well-being.
- Contributed to collaborative efforts to design and execute community outreach programs, enhancing access to essential healthcare resources and support for youth.

## TECHNICAL SKILLS

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- Programming Languages: C, C++, C#, Java
- Database Management: SQL
- Networking Basics: Understanding of TCP/IP protocols and network topologies
- Highly competent user for MS Office (Word, Power Point, Excel)
- Linear Algebra, functional analysis, debugging and algorithm optimization
- Development Practices: Basic understanding of object-oriented programming and database design principles.

**Personal:**

- **Languages:** English (Fluent)/ Arabic (Native) in spoken and written.
- **Interests and Hobbies:**
- Reading books on personal growth and development for continuous self-improvement.  
Engaged in fitness routines, demonstrating a commitment to personal health and well-being.