

Alaa Akawi

📍 Beirut, Lebanon - Barber Street

☎ +9613008643

✉ alaaikkawi@gmail.com

ABOUT ME

Looking to gain adequate experience in business, banking and sales to ensure a prosperous and successful career path

SKILLS

Computer Skills:

Microsoft Word, Microsoft Excel,
Microsoft PowerPoint

Soft Skills:

Communication, Time Management,
Interpersonal Skills, Patience,
Negotiation

WORK EXPERIENCE

2017 - 2018

Sales

AlShaya International Company

- Built and maintained relationships with customers to enhance customer loyalty.
- Met and exceeded sales targets through effective customer engagement and product knowledge.
- Managed and resolved demanding customer inquiries and complaints to ensure customer satisfaction.

2022 - 2023

Data Entry Specialist

Media Unit Company

- Entered data with high accuracy and speed, ensuring the integrity of information in the company's system.
- Conducted research to collect data for various projects, verifying the accuracy and relevance of information collected.
- Utilized a range of software tools to compile, sort, and organize data effectively for analysis and reporting.

1 Month -
Internship

Intern

Bank med "Beirut, Lebanon"

- Teller, OC, Checks

EDUCATION

2016 - 2020

Bachelor's Degree in Banking and Finance

Beirut Arab University

2013 - 2016

Lebanese Baccalaureate

Makassed Khalid Bin al Walid School
Economics & Sociology Section

2001 - 2013

Hariri High School 2