

# Yolla Chamoun

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24 years old

## PROFILE

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- A focused and motivated lawyer to be. Actively pursuing an MBA degree in Human Resources. Organized, dedicated, ambitious individual with excellent attention to details, thirst for learning new skills and abilities driven by my love for knowledge. I'm a person who's sociable and loved in a workplace environment and able to deliver high quality accurate work. Seeking a well-reputed organization, where I can help people by leveraging my experience and skills.

## SKILLS

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- Worked Extensively on Microsoft office (Word, Excel, Visio, Microsoft project).
  - Self-taught problem solver.
  - Critical thinker and great at handling pressure.
  - Adaptive leader, able to change my behavior in response to changes in any situation.
  - Time management and problem solving.
  - Cultural awareness.
  - Interpersonal and communication skills.

## EDUCATION

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<b>MBA in Human Resources</b> <i>Université Saint-Joseph de Beyrouth, faculté des lettres et des sciences humaines</i>	Sept 2024 - Present
<b>Masters in Law</b> <i>Lebanese University- 2<sup>nd</sup> Branch</i>	Oct 2022 – Oct 2024
<b>Bachelor in Law– Lebanese University</b> <i>Lebanese University– 4<sup>th</sup> Branch</i>	Oct 2018 - Oct 2022
<b>Lebanese Baccalaureate (scientific branch) – SSCC Zahle Rassieh</b> <i>Collège des Soeurs des Saints Coeurs , Zahleh, Lebanon</i>	Sept 2017- Jul 2018

## EXPERIENCE

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- Mar 2024:** PSS facilitator at Rouh Zouron bi Bayton  
Implement CP, and youth activities: Support the implementation of child protection, including psychosocial support sessions for children and parents in need, and recreational activities, visiting minors in juvenile prison.

- Sep 2021 – Feb 2024:** English and Math educator at HARAMOUN INSTITUTE – ZAHLE for deaf students.  
Supervise classroom activities including creating safe learning spaces lesson planning, preparation and organization.  
Supervise and prepare, grade and record students’ progress in various standardized tests.
- Feb 2022 – Aug 2022:** Private tutoring for kids in all ages and for 1st and 2nd year law students.
- Jan 2016 – July 2019:** Missionary Children Camp, supervising kids and helping the elderly.

## **VOLUNTEERING**

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### **Children Monitor**

*OMV, Lebanon*

- Planned outdoor activities or sports for differently abled guests in Taanayel.

*Missionaries, Zahleh, Lebanon*

- Planned outdoor activities or sports for groups of children and make sure all safety rules are followed.
- Created-Led recreational and educational activities and educate children through games and explorations.
- Resolved occasional fights between children and address behavioral issues.

## **LANGUAGES**

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### **French:**

**Spoken:** good.

**Written:** good.

### **English:**

**Spoken:** very good.

**Written:** very good.

### **Arabic:**

**Spoken:** very good.

**Written:** very good.

## **INTERESTS**

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My interests vary from horseback riding to tennis, karate, boxing, painting and arts, skiing, badminton, volunteering and hiking.