

# THERESA KARAM



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Achrafieh, Beirut

## EDUCATION

### Master degree in Bio marketing

Universite Saint-Joseph de Beirut 2024 - present

### Bachelor of BIOLOGY

Saint Georges Univeristy of Beirut 2021 - 2024

### Minor in Information Technology

Saint Georges University of Beirut 2021 - 2024

### High school diploma in life sciences

College Notre-Dame de Machmouche 2017 - 2020

## SKILLS

- Management Skills
- Negotiation
- Critical Thinking
- Communication Skills
- Hard skills: JAVA - SQL
- Data base managment system: Microsoft Acces

## VOLUNTEER WORK

### LRC- Lebanese Red cross Emergency sector volunteer

402| Jezzine sector | 2021-present

### Scouts du Liban- groupe Saint coeurs , Jezzine

2015 | 2018

## LANGUAGES

- English
- Arabic
- French

## PROFILE

Highly motivated and organized person , with a leadership personality, exceptional communication skills and critical thinking. A fast learner eager to expand knowledge and gain experience. Leverage strong personality and character to inspire and guide teams towards achieving goals.

## EXPERIENCE

### Sales representative and cashier

2021 - 2024

LE FLOCON Artisan glacier | Beirut, Achrafieh

Customer-focused Sales Professional with 3+ years of experience exceeding sales goals and providing exceptional customer service. Adept at both sales floor interaction and efficient cash register operation. Proven ability to build rapport, identify customer needs, and recommend products. Skilled in processing transactions, maintaining a clean and organized checkout area, and ensuring customer satisfaction.

### Shadowing

2021-2022 | 2022-2023

Saint Georges Hospital of Beirut | Achrafieh

Gained firsthand experience shadowing a physician in various hospital departments like Urology, Internal Medicine, Pediatrics, Oncology, Gynecology & Obstetrics, Orthopedics, Vascular Surgery, and General Surgery. Observed daily patient interactions, medical procedures, and diverse healthcare practices across specialties.

### Tutor

2023 - Present

Online tutor | Physics, Math and Chemistry

Online tutor for two Children , assisting them in Math, Physics and Chemistry. Helping them improve their understanding of key scientific concepts.

### Waitress/Barista/Cashier & Accounting Assistant

2024 - Present

Cafe Amor | Achrafieh

Provide excellent customer service as a waitress and barista, preparing high-quality coffee drinks and food items like sourdough bread sandwiches. I am skilled in operating Omega POS, processing transactions, and handling customer payments. Additionally, I manage the boutique corner, overseeing inventory, pricing, and cost entries in Excel sheets. I handle accounting tasks for this section, ensuring accurate records and smooth daily operations.

### Attendance tracking system

2023

Requirement engineering project

Leveraged requirements engineering principles to co-develop an applicable university-oriented attendance tracking system. Gained experience in user needs analysis, requirements documentation, and project collaboration.

## ADDITIONAL CERTIFICATES

### The urgency of promoting health literacy in covid-19 era among young adults

American University of Beirut| May 13 2022

### Covid-19 awareness campaign to monitor prevention measures conducted by the ministries of tourism, education and higher education

Saint Georges University of Beirut| 17/12/2022 - 1/1/2022