

SARAH EL HAJJ

Fresh Graduate

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Saida, Al janoub, Lebanon

EDUCATION

Bachelors in business computer

2021 - 2024

Lebanese University - Faculty of Technology, Saida.

- Business fundamentals combined with computer science core courses.
- Focus on database management, information systems, and e-commerce.
- Emphasis on business analytics and project management.

COURSES

Information Technology Support

July 2024

Alison - (15 Hours)

- Basic understanding of IT support roles and responsibilities.
- Gained knowledge on managing and troubleshooting various operating systems.
- Acquired skills in diagnosing and resolving hardware and software issues.
- Select the appropriate cloud service models based on specific organisational requirements.
- Assess and mitigate security risks by implementing appropriate measures to protect computer systems.

Web Development (WordPress)

Mar 2024 - May 2024

Al Jana Organization - (30 Hours)

- Gained a solid understanding of WordPress as a content management system.
- Customize WordPress themes to fit specific design and functionality needs.
- Acquired skills in installing, configuring, and managing WordPress plugins.
- Developed an understanding of basic web design principles and how to apply them using WordPress.
- Gained experience in setting up and managing e-commerce functionality using the WooCommerce plugin.
- Learned how to ensure WordPress websites are mobile-friendly and responsive across different devices.

TECHNICAL SKILLS

- **Front-End Development:** Proficient in HTML, CSS, and JavaScript, with a strong understanding of front-end development principles.
- **Back-End Development:** Proficient in server-side programming languages such as PHP, known for its versatility in web development, and frameworks like Laravel
- **DataBase Management:** Proficient in database management systems including SQL and MySQL databases, adept at designing, implementing, and optimizing database structures.

SOFT SKILLS

- Microsoft Letiracy
- Work Under Pressure
- Time Management
- Communication

ADDITIONAL INFO

- Nationality: Lebanese
- Date of birth: 16-1-2004
- Marital status: Single