

Omar Itani

Address: Lebanon, Beirut

E-mail: omar.itani22@lau.edu

Phone number: [+961-3500241](tel:+961-3500241)

Education:

Lebanese American University (LAU), Beirut, Lebanon

Sep 2022 – Expected in May 2025

Bachelor of Science in Business Studies – Banking and Finance Emphasis

Related Courses:

Mathematical Methods in Economics, Personal Financial Planning, Financial Statement Analysis, Islamic Banking Finance

Projects:

Investment Analysis Course Project – LAU

Dec 2024

Developed an Excel-based portfolio analysis project for an Investment Analysis course, evaluating risk, return, and diversification across 5 stocks and the market benchmark.

Financial Statement Analysis – LAU

Dec 2024

Conducted a comprehensive financial statement analysis project, interpreting key financial ratios to evaluate a company's performance and industry positioning, with detailed insights into implications for strategic decision-making.

Experiences:

Audit & Tax Intern - KPMG Lebanon, Beirut, Lebanon

May – Jun 2024

- Cleaned general ledgers to ensure compliance with accounting standards.
- Vouched receipts and invoices, verifying their legitimacy and accuracy.
- Contacted clients to acquire necessary financial information for auditors.
- Prepared financial statements, ensuring their compliance with regulations.
- Reported audit results to senior KPMG staff, ensuring transparency and clarity.
- Verified the accuracy of third-party accounting records, identifying and correcting any discrepancies while ensuring proper financial calculations and validation of numbers.

Accounting Internship – CMA CGM Beirut Terminal, Beirut, Lebanon

Aug 2024

- Applied invoices and recorded all financial data.
- Issued Cash Payment Vouchers (PV) and processed payment transactions, including reconciliation and verification.
- Audited supplier contracts and followed up with suppliers to request legal documentation.
- Differentiated between invoices, payment vouchers, and receipts in terms of function and documentation.
- Assisted in managing CAPEX vs. OPEX distinctions, contributing to asset management and operating expense oversight.
- Participated in the procurement cycle from purchase requests to final payment approvals, collaborating with accounting managers and executives.

Extra-curricular Activities:

Volunteer – Ibad Al Rahman

Dec 2024

-

Volunteer – Private Tutor – LAU

Sep 2023

- Offered freelance tutoring to undergraduates in Financial Institutions and Markets, Financial Accounting.

Volunteer – Al Bayader School's Summer Camp

Jul 2020

- Organized and led activities for children at Al Bayader School's Summer Camp.

Key Skills & Competencies:

Computer Literacy: MS Office (Word, Excel, PowerPoint, Outlook), IFS

Languages: English and Arabic (intermediate)

Hobbies & Interests:

Gym, Soccer, and Basketball