

ALAIN SKAYEM

Civil engineer

CONTACT

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Lebanon, kesserwan, harissa

Date of birth: 11/12/1997

PROFILE SUMMARY

Versatile professional with a solid foundation in civil engineering, coupled with extensive experience in real estate and Airbnb management. Known for providing strategic insights, optimizing property performance, and leading successful business ventures. Skilled in market analysis, project management, and operational strategy. Seeking to offer a comprehensive advisory role to help organizations achieve their goals through data-driven decisions and innovative solutions.

EDUCATION

2018-2021

UNIVERSITÉ LIBANO-FRANÇAISE

- Diplome in civil engineering

2015-2018

ISSAE CNAM – NAHR IBRAHIM,
LEBANON

- Bachelor of engineering

2012-2015

GEORGES FREM HIGH SCHOOL –
JOUNIEH, LEBANON

- Lebanese Baccalaureate – General Science

2000-2012

COLLÈGE DES SAINTS-CŒURS
(SSCC) – DAROUN, LEBANON

- Elementary and Middle School

WORK EXPERIENCE

Yazbek real estate company

2023- PRESENT

Real estate agent

- Client Management: Assisted clients in buying, selling, and renting properties, providing expert advice on market trends, property values, and negotiations
- Property Listings: Created and managed property listings, including photography, descriptions, and marketing materials to attract potential buyers
- Negotiation: Negotiated contracts and terms on behalf of clients, achieving favorable outcomes and ensuring smooth transaction processes
- Client Relations: Built and maintained strong relationships with clients, resulting in repeat business and referrals.

Abi Nakhle Holding – Zouk

Mikael, Lebanon

2022-2023

Site engineer

- Performing site visits in the purpose of supervising contracting work such as plumbing, electricity, and others .
- Coordinating with suppliers in the purpose of obtaining quotations for services and supplements
- Developing knowledge in Bill of Quantities (BOQ) Excel Sheets, AutoCAD

SKILLS

- Project Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

**O by Michel Fadel – Riyadh,
KSA**

2019-2020

Floor supervisor

- Assist floor manager preparing the floor set up and reservations
- Ensure that all checklist, requisitions, proper opening and closing duties are completed
- Supervise the whole operation during service
- Solve and address client's complaints

COMPUTER SKILLS

- Microsoft Office Suite (Word, Excel, PowerPoint)
- Design & Modeling Software: AutoCAD,
- Structural Analysis: ETABS, ROBOT
- Property Management Software: Airbnb Platform

LANGUAGES

- Arabic : fluent
- English: intermediate
- French: intermediate

- Global Aim Trading & Shipping S.A.R.L. -
Zouk Mikael, Lebanon

2016-2019

Operations Department

- Issuing policies for shipments
- Handling transit operations
- Billing and invoicing
- Insuring proper communication and satisfaction of customers

INTERNSHIPS in enineering

2021-2022

Ammerha - Jounieh, Lebanon

Abniah - Beirut, Lebanon

- Taking part in structural studies reinforced by site visits to benefit from the construction practice in parallel with the obstacles crossed.
- Developing knowledge in structural and drawing software such as Robot, E-Tabs, and AutoCAD
- Supervising excavation work and support walls workings

FREELANCE EXPERIENCE

Airbnb Host (Lebanon, Greece)

- Managed and maintained a successful Airbnb property, achieving a 4.25 star average rating .
- Handled guest communications, booking management, and property maintenance.