

**Marie Isabelle Awad**  
20 years, Lebanese  
Jisr el bacha, Metn, Lebanon  
961 71 082964  
[Marieisabelleawad244@gmail.com](mailto:Marieisabelleawad244@gmail.com)  
LinkedIn: Marie Isabelle Awad

## PROFIL SUMMARY

Experienced in retailing with strong skills in customer service, sales and store management. MIS student engaged to reinforce my education with a practical job/intern.

## EDUCATION

**Universite La Sagesse, Furn El Chebbak, Lebanon** **December 2024**

*BA Major in management information systems*

Honors: Placed several times on ULS's Honor List

Cumulative GPA: 3.3/4.0

**Carmelites School, Fanar, Lebanon** **2021**

*Lebanese Baccalaureate, economics and social education section (SE)*

## WORK EXPERIENCE

**Awad trade center, Bourj hammoud, Lebanon** **2023-till now**

*Assistant manager*

- Schedule staff work hours and monitor staff performance.
- Help in managing inventory, including ordering, receiving, and organizing stock.
- Ensure the safety and security of the staff and customers.

**Awad trade center, Bourj hammoud, Lebanon** **2020-2023**

*Cashier*

- Handling returns and exchanges according to the store's policies.
- Counting the cash drawer at the beginning and end of shifts to ensure accuracy.

## COMPUTER SKILLS

Microsoft Office: Word, Excel, PowerPoint, and Access

HTML

Java

C++

C#

SQL

DataBase

Web

JavaScript

Php

## LANGUAGES

Arabic: Native

French: Fluent

English: Fluent