

# Jad Ghosn

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Beirut, Lebanon

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## SUMMARY

As a person with a passion for business, I always want to learn and grow in this field. As a result of my courses and work experience, I have a grounding in management, marketing, finance and business strategy. Through academic projects, I've had the opportunity to put my knowledge into practice. My ability to work as part of a team and my willingness to solve problems are assets that I bring to every project. I am determined to excel in the business world and to contribute to any professional environment of which I am a part.

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## PROFESSIONAL EXPERIENCE

Jan 2025 - May 2025

### Monty Holding

#### Finance & Accounting officer Intern

-Cash Flow Management: Processed and recorded daily cash entries in Dynamics 365, ensuring real-time financial tracking and accuracy.

-Ensuring Financial Transparency: Prepared and sent statements of accounts to customers, reconciling balances, and proactively resolving discrepancies to improve cash collection.

-Invoice Processing: Accurately entered purchase and sales invoices into Microsoft NAV, ensuring seamless transaction recording and financial compliance.

### Family owned car dealership

Jan 2020 - Dec 2024

#### Car Salesman

- Advised customers on vehicle selection based on needs, budget, and preferences.

- Evaluated and appraised used vehicles to determine competitive resale pricing based on market trends and vehicle condition.

- Negotiated pricing, trade-ins and followed up with leads via phone and in-person appointments to convert inquiries into sales.

- Photographed vehicles professionally and created compelling listings for online platforms (e.g. Facebook Marketplace, Dubizzle).

### Té Jewelry

Jun 2020 - Aug 2022

#### Salesman

-Customer-Centric Sales: Provide an excellent shopping experience with product expertise to build customer confidence.

-Visual Merchandising: Enhance store aesthetics and organization to attract customers and showcase key jewelry pieces effectively.

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## KEY COMPETENCIES

Strong interpersonal skills	Negotiation skills
Critical thinking skills	Attention to detail
Excellent communication skills	

## LANGUAGES

<b>French</b>	(fluent)
<b>English</b>	(fluent)
<b>Arabic</b>	(fluent)

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## EDUCATION & CERTIFICATIONS

### Bachelor of Business Administration

ESA Business School

### French Baccalaureate

Lycée Français Internationale Elite

### Microsoft Office Specialist

Excel Associate (Excel and Excel 2019)

### IELTS

International English Language Testing System

### Pix

Online assessment tool for digital skills

### DFP

Diplôme de français professionnel

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## HOBBIES

- Attending car shows and events
- Automotive education
- Horology enthusiast