

## **Jana Bou Dihn**

12 July 2005

Deir Kouble, Aley, Lebanon

Phone number: +961 76 047 649

Email: [jana\\_boudihn@hotmail.com](mailto:jana_boudihn@hotmail.com)

---

### **Objective**

A motivated and detail-oriented undergraduate student pursuing a degree in Business, looking for a job and an extra income to help in tuition fees. Eager to apply my skills, ability to assess customer service experiences objectively, and contribute valuable insights and feedback.

### **Education**

- 2020 – 2023: Hussein Massoud Secondary School, Bshamoun  
Sociology and Economics
- 2023 – current: Antonine University, Baabda  
Bachelor of Business Administration

### **Experience**

- November 2023 – January 2024: Rayana Sweet Treats, Beirut  
Chef Assistant
- July 2024 – November 2024: Hexa, The Spot Chouaifet  
Community Officer Intern

### **Language**

- English: Professional Proficiency
- Arabic: Native Language
- Turkish: basics

### **Personal Skills**

- Excellent communication skills
- Able to collaborate and work in teams
- Enthusiastic to learn new skills
- Customer service experience