Nadim Bou Khalil

Contact Information

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Professional Summary

Computer Science graduate with a GPA of 3.83, experienced in web development, backend engineering, and software design. Knowledge in C#, Python, Java, PHP, JavaScript, and SQL. Worked on several projects, including house maintenance website, COVID-19 data platform, and restaurant management system. Present experience as a sales supervisor developing leadership, time management, team coordination, problem-solving, communication, and customer relations skills.

Education

Bachelor of Science - IT & Computer Science
Arab Open University, Beirut
(Oct 2021 - Jul 2024)

Bachelor Degree- Civil Engineering
ISAE -CNAM LIBAN, Beirut
(Oct 2012 - Jun 2017)

Projects

1. **Web Application 'House Maintenance'**
   - Developed a full-stack web application for house maintenance services.
   - Designed the frontend using HTML, CSS, Bootstrap, and JavaScript.
   - Built the backend with SQL and PHP to handle service requests and user authentication

2. **Ministry of Health's Corona Platform**
   - Created a Java-based backend for a platform tracking COVID-19 data.
   - Developed a simple frontend for user interaction and data visualization.

3. **Software Engineering Project**

- Designed a restaurant management system using UML diagrams and engineering principles.
- Focused on system architecture and workflow optimization.
- Developed structured documentation and software design specifications.

Competencies

- **Programming Languages:** C#, Python, Java, PHP, JavaScript, SQL
- **Web Development:** HTML, CSS, bootstrap
- **Others:** Microsoft Office (Word, Excel, PowerPoint), AutoCAD
- **Skills:** Adaptability, Attentive, communication, creativity, problem solving, team work, time management.

Work Experience

Direct Sales Supervisor
Sodetel Company, Beirut
(2019 – Present)

- Leading a team of sales representatives, improving performance through coaching and motivation
- Developing strong communication and negotiation skills while selling fiber optic services
- Managing customer interactions, ensuring satisfaction and handling transactions accurately

IT Systems & Electrical Engineering
EAN, Beirut
(2016 - 2019)

- Design and installation of lighting pixel control systems.
- Electrical installation for buildings
- Low voltage systems and video phone installation
- IT systems maintenance (servers, desktop, laptops, printers)

Entrepreneur
S.A café, Ashrafieh
(2015 - 2019)

- Basic duties of a café owner

Sales representative
ABC - Toys Department, Achrafieh
(2012 - 2015)

- Responsible on presenting all kind of products available to incoming customers
- closing deals with clients

Certifications

- First Aid Training – *Lebanese Red Cross*
- Leadership, time management, project management
- Civil Defense Training – *Lebanese Civil Defense*
- Emotional Intelligence – *AOU*
- Aptis Test – *British Council (2023)*
- Ecology, sustainable development training–*EDF*

Languages

English – French - Arabic