

Youssef Boueri

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Profile

Civil Engineer and Process Automation Specialist with 4 years in construction project management and workflow optimization. Developed systems saving 9,700+ hours on \$60M+ hospitality project.

Technical Skills

Construction: QS, BOQ, Primavera P6, AutoCAD
Automation: Python (Pandas, OpenPyXL), Power Automate, Excel VBA
Data Tools: Power BI, Data Visualization
Languages: Arabic (Native), English (Fluent), French (Conversational), Spanish (Intermediate)

Professional Experience

MBTP-MATTA (Joint-Venture)

Sep 2021 – Present

Quantity Surveyor & Process Automation Specialist — Kempinski Hotel Project (\$60 Million)

Process Automation

- Developed 30+ Python/Power Automate scripts saving **9,700+ hours** by:
 - Reducing payment processing from **5 days** → **1 hour** (automated IPC generation)
 - Cutting document sorting time by **97%** (3hr → 5min via file auto-classification)
- Streamlined invoicing workflows (15days to 5days)
- Coordinated variation order preparation among first and third party stakeholders.

Cross-Functional Coordination

- Became the **go-to problem solver** between procurement, logistics, and site teams.
- Trained **5+ employees** on optimized financial workflows and tools to reduce manual workloads.

Operational Independence

- Advocated for and won autonomy to **self-manage priorities**, including dedicating time to develop software that addressed team-wide inefficiencies.

Early Career Experience

- Site Engineer**, Matta Contracting (Bayt Kassar) — Jun 2021 – Sep 2021
- Site Intern**, Matta Contracting (Grand Lycée Franco-Libanais) — Jun 2020 – Aug 2020
- Site Intern**, Matta Contracting (Louise Weggman College) — Jun 2019 – Aug 2019

Key Automations

Construction Workflow Tools

2021–Present

- IPC Generator:** Python script gathering and merging 20+ PDF files in 10 sec (previously 80min)
- MEP Response System:** Automated email drafting with human QC (cut errors by 90%)
- Monthly Report Automations:** Categorize photos and extract details from daily reports.

Education

Lebanese American University

2016 – 2021

Bachelor of Engineering in Civil Engineering

Byblos, Lebanon

Saint Joseph School

2001 – 2016

Lebanese Baccalaureate (General Science)

Cornet Chehwan, Lebanon

Certifications

- Primavera P6 Advance Training — Udemy — 2024
- Power BI Data Analyst PL-300 — Udemy — 2024
- Certified Strategy Profesional (CSP) — Udemy — 2024
- Scientific Computing with Python — freeCodeCamp — 2022

(PMP will be added once studies resume)

Leadership & Community Engagement

Choir Director

2013 – 2022

Resurrection Cathedral

Raboueh-Rabieh, Lebanon

Scouts

2004 – 2015

Group St. Joseph

Cornet Chehwan, Lebanon