

Rawad khoder

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Objective

Dedicated machine operator with 6 months of experience in operating and maintaining production machinery. Proficient in adhering to safety protocols and optimizing machine performance to meet production targets. Seeking to leverage my technical skills and commitment to quality in a dynamic manufacturing environment.

Education

Jinan University – Tripoli, Lebanon

Bachelor's degree in Translation, (2022-2025)

Experience

Machine Operating, (September 2024 – March 2025)

Energica (Tripoli, Lebanon)

- Set up machines for daily operations, adjusting settings (speed, temperature, feed, etc.) based on production requirements
- Collaborate with team members to meet production goals and assist in training new operators
- Record daily production data, machine performance, and report any technical issues to supervisors
- Conduct routine quality checks to ensure products meet required specifications and standards

Translation, (July - October 2023)

AlAwael Office (Tripoli, Lebanon)

- Reads and researches material
- Proofreads and edits translations
- Collaborates with team members and clients
- Translating using various languages (English, French and Spanish)

MEAL Assistant, (January - April 2022)

Leb relief & Lebanese ministry Health (Dannieh, Taran)

- Supported field teams in data collection activities, including Post-Distribution Monitoring (PDM), assessments, and Focus Group Discussions (FGDs).
- Assisted the Information Management (IM) team in translating and coding data collection tools for field use.
- Contributed to Monitoring & Evaluation (M&E) report drafting and documentation.
- Strengthened analytical and reporting skills through active involvement in data processing and presentation.
- Participated in MEAL activities across the full project cycle
- Maintained awareness of MEAL interventions and processes within the broader project framework.
- Enhanced practical experience in the humanitarian sector through direct field and support work.

Training and certificate

(23 April - 20 May 2021)

Beirut Arab University - Tripoli Campus

- Communication Skills, Computer Latency and Entrepreneurship Development (18 hour Online)

(June - September 2022)

Fresh Products company – Beqaa, Dalhamieh

- Training and working on the software 'Dolphin'
- Data entry & Analysis
- Storing Data

Volunteering

(Feb 2022 - July 2023)

- Paramedic Assistant in the Emergency and Relief corps (ERC).

Skills

Personal skills: Positive and professional attitude, organized, multitasking.

Languages: French: Intermediate (reading, writing, and speaking), English: Advanced (reading, writing, and speaking), Spanish: Beginner (writing and speaking).

Digital Skills: Word & Power point, Dolphin, Visual Code and DEIF.