



# JINAN EZZDDEIN

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Date of birth: 4/10/2001

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## OBJECTIVE

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Fast learner, and a hard worker, and capable of managing any type of job within a very short time.

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## EXPERIENCE

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- Event planner of LIU event club of Beirut (2019\_2020)
- Organizer at 14<sup>th</sup> career fair 2019 by Dr. Layla Manasfi (Head of Marketing and Career Development at LIU).
- Home tutoring for school students starting 7<sup>th</sup> till 11<sup>th</sup> grade from 2018 till present time
- Office worker of the marketing department of LIU-Beirut under the leadership of Dr. Layla Manasfi (July 2019 till June 2019).
- Cashier and call center agent at Soussa Restaurant-Hamra branch (Jun 20 till September 10 2020).
- Cashier at Frunch eatery and café-Hamra branch (25 September till 5 November 2020).
- Data entry at A-Z car-parts company at BEIRUT (10 Nov 2020 till 22 jan 2021).



Edit with WPS Office

- Data entry at Midan company-Hamra branch aka .(1feb 2021 till 16 Jan 2024).
- Data entry at Fidel Verta -dekwene branch .(1 Feb 2024 till 30 March 2024 ).

**Computer skills:**

- Microsoft Proficient.
- Omega system (Back office and Inventory).

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## ***EDUCATION***

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- Ungraduate in International Buisness Management (GPA 3/4)  
International Lebanese University (LIU)".
- Green Space School ,Chouifet,Beirut.  
Graduated in 2018 (Economic Science ).

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## **REFERENCE AND LANGUAGES**

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- Fluent in Arabic (written and spoken).
- Fluent in English (Written and spoken).
- Reference will be made upon request.

