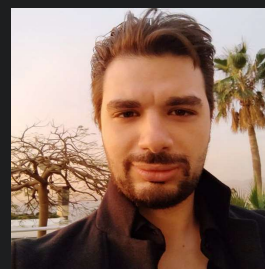


Wissam Ahmad Osta

✉ wissamosta2016@gmail.com ☎ +961/ 70 743 237

📍 Beirut, Lebanon 📅 03-August-1993 🚩 Lebanese

🔑 Single 🚗 Car 🧑 Male



Hello

Am Wissam A. Osta an Accounting Information Systems Graduate with 5 plus years of experience in the fields of Banking , Logistics, and Marketing.

I am a man of few words as I believe in actions speak louder than words. I pride myself in being very meticulous in any work that I undertake, you can always guarantee two things from me Dedication and Quality.

Given my Background experience I aspire to build a career path that not only would be able to make full use of my abilities but as well as help me further develop new skill to add to my repertoire.

🌐 Languages

Arabic
Native



English
Fluent



📁 Professional Experience

Marketer, Blom Bank ✎

12/2018 – 10/2019

Durnig my stay in Blom Bank I filled the Roles of:

Beirut, Lebanon

- Loan Officer
- Credit Card Marketing Leader
- Compliance Officer

Operations Director, SmartSource ✎

01/2020 – 02/2023

Achievements and Role:

Beirut - Achrafieh,
Lebanon

- Revamped internal processes leading to an improvement in transparency and team productivity.
- Lead the implementation of data quality improvement initiative.
- Collaborated with founders on mulitple functions including developing and executing the onboarding strategy programs for targeting new clients.
- Ensured staff members adhere to the established polices and procedures.

Logistics Coordinator, D.S.E - Development Structure Engineering ✎

02/2023 – 02/2024

Achievements and Role:

Beirut - Sin El Fil,
Lebanon

- Coordinate the movement of goods.
- Handle Documentation.

- Schedule Shipments.
- Secure relations with new Carriers and Suppliers.
- Collaborate with both Finance and Inventory Analytic Departments.
- Track inventory levels in different warehouses.

Head Teller, Bank Misr Liban 

Achievements and Role:

- Handled outgoing Transfers on a daily basis.
- Fast Cash.
- Cheque Issuance.
- Handling customer Tax.
- Registration of Branch Expenses.
- Document Filing.
- Managing Inventory.
- Customer Relations.

04/2024 – 04/2025
Beirut - Corniche El
Mazraa, Lebanon

Education

Bachelor / Accounting Information Systems,

Adventist School of Mouseitbeh / Lebanese International University 

2013 – 2017
Beirut, Lebanon

Attended ASM - Adventist School Of Mouseitbeh from the years 1996 to 2013 where I graduated into the Field of Economics.

Graduate from the Lebanese International university in 2017 with a Bachelor degree Majoring in the field of Accounting Information Systems.

References

Moukhtar Timrawi, *Head of Human Resources*, Bank Misr Liban

03 / 945 022

Rayan Hachim, *General Manager*, Development Structure Engineering

01 / 492 940

Roger Matta, *Head of Customer Relations*, SmartSource

03 / 284 920

Pierre Abou Ezze Ph.D, *Human Resources - Assistant General Manager*, Blom Bank

01 / 743 300- Ext. 5024

Interests

Music

Currently undertaking basic studies in pianist.

Art

I find Drawing/Sketch an excellent way to calm the mind.

Body Building

Am a fan of the Quote by the philosopher Seneca : The body Should be treated more rigorously , so that it may not be disobedient to the mind.

November 25, 2019

TO WHOM IT MAY CONCERN,

This is to certify that the below candidate completed an internship at BLOM Bank s.a.l as per the following:

Intern's Name	Wissam Ahmad Osta
Location:	Retail Banking
Start Date:	05.12.2018
End Date:	31.10.2019

During this period, he was exposed to several tasks and duties which he grasped well and performed accurately. He took his internship seriously and demonstrated an inquisitive and eager-to-learn demeanor. He conducted himself professionally and abided by the policies and regulations set forth by the bank.

Kindly note that this certificate was issued upon his request.

Pierre Abou Ezze, Ph.D.
Assistant General Manager
Human Resources



BLOM BANK sal

Beirut April 30, 2025

To Whom It May Concern

This is to certify that Mr. Wissam Osta was employed at Banque Misr Liban S.A.L. (BML) from 1/5/2024 to the end of his employment contract date on 30/4/2025.

During this period, Mr. Osta proved to be dedicated towards the responsibilities assigned to him.

Mr. Osta occupied the position of "Junior Teller" at our Corniche El Mazraa branch.

This certificate was issued upon his request.

Best regards,

Moukhtar Al Timrawi
Banque Misr Liban S.A.L.
Head of Human Resources

BANQUE MISR LIBAN SAL