

SALEM GEORGES ASSAF

PROJECT TECHNICAL MANAGER



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Email
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Nationality
Lebanese

Total Work Experience
15 years 3 months

Language
French, English, Arabic

Address
Saidon, Lebanon

KEY SKILLS

- Logistics Procurement
- Inventory Management
- Computer Troubleshooting
- Audit
- Purchase
- Warehouse Management
- Project Supervision
- Material Planning
- Technical Leadership
- Financial Accounting

ABOUT

Experienced Logistics and Procurement Specialist with over 12 years of expertise in managing end-to-end supply chains, inventory control, and procurement for large-scale industrial projects. Demonstrated proficiency in CNC programming, operational efficiency, and implementing cost-effective strategies to optimize resources and enhance productivity. Recognized for strong leadership skills, problem-solving capabilities, and the ability to drive results within fast-paced, multicultural environments. Committed to delivering excellence and ensuring seamless coordination across all logistics functions.

PROFESSIONAL EXPERIENCE

**Hilfswerk international in partnership with
fdlp**

Project Technical Manager

*Jan 2017 - Dec 2023
Foyer de la providence salhie, Lebanon*

Developed and structured the curriculum for CNC programming and metalworks (Levels 1 & 2), covering both theoretical and practical components.

Ensured the availability of necessary training materials; prepared purchase orders and coordinated with suppliers and service providers.
Supervised workshop activities, prioritizing safety standards and coordinating logistics and schedules with course instructors.
Oversaw the setup and equipping of the TVET center, following all required procedures.
Created visibility and communication materials for project outreach and awareness.
Matched trainees with suitable companies for internships or employment based on their skillsets and company capacities.

Technical institute foyer de la providence

Oct 2017 - Jun 2023
Saidon, Lebanon

Mathematics Teacher

Vocational Levels: BT1, BT2, BP2

Taught mathematics to vocational students across different levels, focusing on simplifying theoretical concepts and connecting them to practical applications relevant to each specialization.
Gained experience in lesson planning, designing effective assessments, and supporting students with diverse academic needs.

IECD

Jun 2018 - Nov 2022
Lebanon south government,
Saida, Lebanon

Math Teacher

- **Delivered comprehensive mathematics instruction to Syrian displaced students, significantly enhancing their foundational skills as part of an educational support initiative.** *Tailored teaching methodologies to accommodate diverse learning levels, ensuring each student received personalized attention and support.* **Fostered an inclusive and engaging classroom atmosphere, promoting active participation and collaboration among students.**
- Encouraged a positive mindset towards mathematics, ultimately improving student confidence and academic performance.

RCG international

Jan 2010 - Dec 2016
Algiers, Algeria

Procurement And Logistics Executive

- Managed logistics and procurement for six major projects.
- Controlled material inventory between central and project stocks, coordinating local and international purchases.
- Oversaw invoicing, heavy equipment certification, and financial auditing.
- Led mobilization efforts for project startup, including staff, materials, and equipment deployment.
- Conducted cost analysis and pricing strategies for clients.
- Managed stock control and IT systems for a 1200MW power plant project.
- Maintained and calibrated industrial machines and software systems.
- Developed barcode systems for inventory tracking.
- Provided IT troubleshooting and system development support.

EDUCATION

Bachelor of Technology/Engineering - Computers

2009
Lebanon

American university of science and technology, Percentage - 70%

Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Access, html, asp. VB.Net, Proteus, visual basic, java, web design
Software and hardware maintenance and network troubleshooting

AUTOCAD and mechanical solidworks. G-code programming languages CNC router, cutting and bending.

Machine software maintenance CNC section

CERTIFICATION & COURSES

Safety and environment HSE

Duro Felguera

Does not expire [Link](#)