

Hanan Mokalled

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Summary

A dedicated professional with experience in monitoring, evaluating, validating, and educating. Skilled in researching, analyzing data, and maintaining databases with a commitment to flexibility, continuous learning, and delivering meaningful results.

Education

AMERICAN UNIVERSITY OF BEIRUT

MA in Educational Psychology – Tests and Measurements

Beirut, Lebanon

Jan 2022 – Present

HAIGAZIAN UNIVERSITY

- *BA in Elementary Education (Emphasis in English and Social Studies) 2015 –*
- *Normal Teaching Diploma*
- *Minor in Psychology*

Beirut, Lebanon

2019

Professional Experience

AMERICAN UNIVERSITY OF BEIRUT

Monitoring & Evaluation Coordinator

- Managing databases, analyzing the data, and writing reports accordingly
- Conducting benchmarking exercises based on various criteria
- Creating and presenting team outputs in stakeholder meetings
- Coordinating with different teams to organize events and arrange logistics

On site – Beirut

Jun 2023 – Present

AMERICAN UNIVERSITY OF BEIRUT

Writing Instructor

- Reporting back to the team on progress and planning next steps
- Providing one-on-one writing sessions for students who need extra support
- Creating and delivering lesson plans for each session based on individual student needs and topic at hand
- Giving constructive synchronous and asynchronous feedback to students on their writing pieces

Hybrid – Beirut

Aug 2022 – Jan 2023

Wellspring Learning Community

PYP Elementary Teaching Assistant (Co-Teaching role)

- Preparing and delivering lesson plans and appropriate assessment
- Meeting with different stakeholders to enhance learning
- Creating a unit plan and implementing it
- Performing diagnostic assessments (reading and writing)

On site – Beirut

Aug 2021 – July 2022

American Language Learning Center

English Teacher (Young Learners Class)

- Amending and delivering lesson plans
- Utilizing appropriate educational tools for relevant lesson plans
- Enhancing the curriculum for better attainment of PLOs

On site – Beirut

July 2021 – Aug 2021

Al Ahliah School (Downtown, Beirut)

Grade 3 Homeroom Teacher, Grade 4 English and Social Studies Teacher

- Creating and delivering interactive and integrative lesson plans
- Giving feedback on student performance
- Collaborating with team members to create weekly plans
- Differentiating instruction based on diverse student needs

Hybrid – Beirut

Sept 2020 – Sept 2021

Wellspring Learning Community

PYP Elementary Teaching Assistant (Grade 4)

- Prepare and implement lesson plans
- Perform interactive read alouds for students
- Replace Homeroom teacher when absent
- Participate in and take meeting minutes

On site – Beirut

Aug 2019 – Sept 2020

Professional Development**INTERNATIONAL BACCALAUREATE (IB)**

“Evidencing Learning” workshop

UNITED NATIONS & CARITAS

“Programs for Mentoring English as a Second Language” training

Skills

Technical: Microsoft Office tools (Word, Excel, Access, PowerPoint), WordPress, Trello, Outlook, Google Workspace (Gmail, Drive, Meet, Sheets, Docs, Slides, Calendar), Zoom, WebEx, SPSS

Language: Excellent command of Arabic and English

Soft Skills: Communication, leadership, collaboration, problem-solving, decision-making, goal-orientation, punctuality, adaptability, time-management