

YASMINE SANDAKLI

ACCOUNTANT



01/06/2000



Beirut



yasminesandakly@gmail.com



71142299

SKILLS

- Accounting software: VB compass system
- Bookkeeping; Recording transactions, receipts, invoices
- Accurate data entry and financial documentation

LANGUAGES

- English
- Arabic

EDUCATION

Bachelor of Business Administration - Accounting and Auditing
Lebanese university
2018-2025

Baccalaureate in General Sciences
Omar Farroukh Public High School For Girls
2018

WORK EXPERIENCE

INFOLIO

Auditing - Accounting - Consulting

Beirut-Al Saiifi
July - August 2025

- Processed financial documents, including issuing receipt vouchers and sales invoices using accounting software
- Assisted in maintaining organized financial records for monthly bookkeeping

About Me

Accountant graduate seeking to apply my knowledge in practical accounting tasks and eager to develop my skills in financial record keeping, taxation, and auditing.

Dedicated to accuracy, integrity, and ongoing learning in the field of accounting.