

Hammam Mohamed Abou Hatab

Project Management Officer

Contact

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Education and Achievements

- Bachelors in Industrial Engineering and Management at the American University of Beirut (DEC 2019)
- Won the Dean's award for Creative Achievement for the Final Year Project
 - Dean's Honor List in Fall 2017, 2018, and 2019
 - Led a simulation-based Final Year Project in Ophthalmology, optimizing patient flow and reducing waiting times by 25% through process re-engineering and data-driven analysis.
 - Conducted market research and strategic support for e-commerce initiatives, significantly increasing click-through rates and purchase conversions by 45% through targeted marketing strategies.

Objective

Seeking a challenging PMO leadership role to leverage my experience in project and program management, driving organizational efficiency through robust governance frameworks, strategic portfolio oversight, and continuous process optimization. Committed to enhancing project delivery capabilities, ensuring alignment with strategic objectives, and fostering a culture of continuous improvement.

Experience

From January 2025 to Present

PMO • Full-Time • Plennix, Beirut, Lebanon (Remote for UAE)

- In addition to the PM role: Provided strategic oversight and leadership to a team of Project Managers, ensuring adherence to established project management methodologies and governance frameworks to achieve on-scope, on-time, and on-budget project delivery
- Implemented comprehensive cost-benefit analysis and financial performance monitoring, aligning project expenditures with strategic financial objectives to optimize profitability and return on investment

From June 2024 to December 2024

Project Manager • Full-Time • Plennix, Beirut, Lebanon (Remote for UAE)

- Orchestrated end-to-end project lifecycle management, from initiation to closure, ensuring strategic alignment with organizational objectives and contributing to maintain the company's MENA Highest Revenue Partner position
- Led cross-functional teams from four different countries in functional and technical departments, fostering synergistic collaboration and providing expert guidance to ensure timely achievement of critical project milestones and deliverables.
- Cultivated robust stakeholder relationships, employing proactive communication and engagement strategies to ensure successful project outcomes and consistently achieve high levels of customer satisfaction (up to 90%)

From May 2023 to December 2023

Consultant / Project Manager • Full-Time • Global Technology Solutions, Beirut, Lebanon

- Delivered expert application consulting, facilitating the successful implementation of Oracle JD Edwards EnterpriseOne through tailored solution design and configuration, ensuring optimal system integration and performance

- Instrumental in the successful launch of ELSC (Riyadh) consultancy services, conducting comprehensive market research, feasibility studies, and business development analyses to identify and penetrate new ventures in Saudi Arabia and GCC markets. (Freelancing - August 2021-August 2022)

- Collaborated with cross-functional teams to analyze client requirements, configure software applications, and provide ongoing support
- Developed and delivered comprehensive training programs to end-users, fostering adoption and proficiency in application functionalities and promoting best practices for sustained operational efficiency
- Partnered with Project Managers to ensure adherence to project schedules and scope, contributing directly to timely solution delivery and enhanced client satisfaction

From October 2022 to April 2023

PMO • Full-Time • Arab Air Carriers' Organization, Beirut, Lebanon

- Led the Emergency Response Planning team in the revision and update of the ERP Manual, ensuring strict compliance with evolving industry standards and regulatory guidelines from key organizations (e.g., Kenyon, IATA)
- Assisted the Aeropolitical Watch Group in raising awareness of aviation regulatory affairs and contributed to the development of various publications
- Facilitated knowledge transfer initiatives, including organizing workshops for the Sustainable Aviation Fuel Task Force, and supported the AVSEC group in promoting operational safety through the distribution of best practices and proactive risk assessments

From February 2021 to December 2021

Business Analyst • Contract • Jeddah Cables Company, Jeddah, Saudi Arabia

- Contributed to the development and refinement of key performance indicators (KPIs) for raw material production plants and factories, enhancing performance measurement and operational efficiency
- Streamlined and improved departmental performance review, scheduling, and reporting systems, contributing to enhanced organizational transparency and resource allocation
- Implemented data automation solutions, transforming thousands of raw data points into structured databases, significantly reducing manual data entry and search times, thereby improving data accessibility and analytical capabilities

Further experience can be shared upon request.

Languages

Fluent in Arabic and English
Basic knowledge in French

Skills and Certificates

- **Project Management Software & Tools:** MS Project, ERP Systems (Oracle JDE, Odoo), Power BI, Microsoft Office Suite (Word, Excel, PowerPoint)
- **Core Competencies:** Strategic Leadership, Cross-functional Team Leadership, Stakeholder Management, Risk Mitigation, Problem Solving, Change Management, Process Optimization, Analytical Thinking, Adaptability
- **Certifications & Professional Development:** McKinsey's Forward Program (2022), Supply Chain Management Specialization, Data Analysis. Working towards achieving PMP certification