

Ramzieh Bteddini (Rose)

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Objective

Motivated Intern at Hope Center Organization and International Affairs graduate with certifications in Project Management, Data Analysis, and Grant Management. Passionate about research and driven by impact, I have actively contributed to organizations like Hope Center, KANIYA Collective and Keep the Hope, supporting initiatives from emergency response to anti-corruption campaigns by Transparency Lebanon. With a strong extracurricular background—including leadership in Model Youth Parliament and Model United Nations—I bring a dynamic blend of advocacy, civic engagement, and strategic problem solving to every opportunity.

Academic Background

- **American University of Science and Technology (AUST)- Faculty of Arts and Sciences- Achrafieh, Lebanon**
October 2021- Jan 2024
BA in International Affairs
- **American University of Beirut(AUB) – Faculty of Arts & Sciences – Beirut, Lebanon**
September 2015 - December 2016 Pre-med
September 2017- June 2019
BA in Elementary Education

Experience

- **Hope Center Organization-Intern**

May 19, 2025-Present

- Performing **monitoring and evaluation** responsibilities and communicating with beneficiaries through phone calls asking questions to follow up with their micro projects.
- Created a **content on social media** that went viral (116.8K on tiktok) and where Hope Center received almost 500 applications from various regions of Lebanon via WhatsApp, calls, and emails.
- Going on **field trips** to various locations and observing how my colleagues question the beneficiaries to improve the collected data.
- Completed **data entry activities** that required me to update the photo backup, completing about **500** names in **a month** and filling vouchers for the accounting team completing **100 vouchers in 4 hours**.
- Received emails from another team containing the name of beneficiaries and the type of visits where I have to figure out whether photos are missing in the backup data including photos for before and after

(Site visit and opening visit) and whether a testimonial is available or needed and whether there are any future changes.

- Created posts in social media for adha, assumption, prophets birthday.
- Creating logos for Hope Center for different communities like sports and education, architecture and design, environment, agriculture, audio video and entertainment, crafts, edtech, Food & Beverages, retailer, health and beauty and recycling.

- **Keep the Hope Organization- October 2024-Present-Volunteer**

- **Facilitating** collaboration with operational NGOs by effectively communicating their needs.
- **Developing** a comprehensive emergency response toolkit to enhance preparedness and efficiency
- **Ensuring** an accurate tracking of resources and distributions by maintaining a well-organized Excel.

- **Transparency International BMZ GIZ- Anti-Corruption Workshop and Campaign Campaign Supporter**

- **Attending** an intensive four-day workshop featuring guest speakers, including legal experts, to deepen expertise in whistleblower protection laws and access to information rights.
- **Developing and disseminating** impactful video campaigns and communication materials like infographics to raise awareness about whistleblower protection and right to access information.

- **KANIYA Collective- Germany-Remote- Volunteer**

December 2023- March 2024.

- **Conducting** in-depth research on the challenges facing Lebanese higher education like unaffordable tuition fees and **exploring** potential solutions such as student exchange programs and PPP.

Languages

- Arabic (native)
- English (Fluent)
- French(beginner)

Technical Skills

- Microsoft Office tools (Word, Excel, PowerPoint, Access, Publisher, Spreadsheets, pivot tables, dashboards)
- Agile, Asana, Scrum.
- Prezi (PowerPoint presentations)
- Communication Tools (Zoom, Teams)
- Gmail Workspace (Sheets, Docs)
- Social Media Platforms (Canva, Instagram, Adobe)

Trainings and Certificates

- **Professional Certificate Google Data Analytics**

Google Coursera

August 2023-March 2024

- **Professional Certificate Coursera Google Project Management**
Google Coursera
March 2024-August 2025
- **Grant Management Certificate**
Udemy
- شرق غرب
Lebanon 2.0
24 May2025 - September 2025.
- **Youth Connect- Governance Lab**
Youth4Governance-United Nations Global Compact
Feb 2025- September 2025
- **2 Model United Nations**
USJ-USEK
- **Model Youth Parliament Simulation MYP.**
The Student Life Office at USJ-Friedrich Naumann Foundation for Freedom Lebanon
16-25 March 2024.
- **Citizenship Summer School program**
The Student Life Office at USJ-Freiderich Nauman Foundation for Freedom Lebanon
16-19 August 2023.
- **Economics (Micro, Macro).**
Launch Company
Feb 2022-June 2023
- **Minority Rights and Issues**
The Arab Programme in Democracy and Human Rights-The Institute of Political Science at Saint Joseph University of Beirut
11-15 September 2023.

Interests & Hobbies

- Past Music Past Student at LeBam Band -www.lebam.org- since 2013)
- Volunteer at Youth Red Cross
- Access English Program (2013-2015)
- Football
- Basketball (past team player at SSA – Chouf)
- Hiking
- Movies
- Sports