

Curriculum Vitae

RITA NAKHLE
Lebanon
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Objective

It would be an honor for me to be part of your group.

Academic Qualification

2016- 30 may 2019 : Saint joseph university (USJ) , Saida campus
BA in Business administration and Management
-2016 : Bacc 2 (LS): college notre dame des soeurs salvatoriennes-abra

Professional Experience

Jan2024-now: accounting at FDC , Verdun
June 2023-dec 2023: accounting at Riviera hotel,manara
January 2022-may2023: accounting at Master Chips ,ghazieh
November 2020-january 2022: accounting management at Mimosa ,sarafand
July 2019-aug 2020: Data entry at elio tech ain el deleb
Summer of 2018: Two- month training periods at Fransabank –Hlaliyeh(withdrawals, checks ,loans, opening of accounts, cards, bancassurance , transfers ..)

Personal Skills

Team Spirit
Honesty
Leadership
Volunteer at red cross- jenesnaya (07/2016 - 10/2017)

Computer Skills

Microsoft word, excel, power point ,access
HTML

Languages Known

English reading, written, spoken, Excellent
French reading, written, spoken, Excellent
Chinese spoken, reading
Arabic-mother language, written, spoken, Excellent

Selective interests

Sports: walking, stretching

Reading

Strengths

Commitment ,leadership and management, honesty

