

## Rana Taher

+96176827126 | [ranataher0101@gmail.com](mailto:ranataher0101@gmail.com) | Beirut, Lebanon | <https://www.linkedin.com/in/rana-taher-38187a267>

## OBJECTIVE

I am a graduate from the Lebanese university with a master degree in analytical chemistry who is re enrolling into business at the Lebanese university, looking to start my career and enroll in the work field. I am a hardworking person looking for an internship or a job that suits my skills.

## PROFESSIONAL EXPERIENCE & INTERNSHIPS

<b>Skin society _ Hazmieh</b>	<b>28/7/2025_present</b>
<b>Customer service representative</b>	
<ul style="list-style-type: none"><li>• Greeting and welcoming clients as soon as they arrive to the store.</li><li>• Directing clients to the appropriate person.</li><li>• Answering phone calls and booking appointments.</li><li>• Ensuring reception area is tidy and presentable.</li><li>• Cashier.</li><li>• Writing and sending email.</li></ul>	
<b>North Hospital Center – Zgharta</b>	
<b>Assistant pharmacy</b>	<b>06/11/2024_27/11/2024</b>
<ul style="list-style-type: none"><li>• Organizing medicine and para medicine tools.</li><li>• Retail pharmacy.</li><li>• Working on the computer system related to the pharmacy.</li></ul>	
<b>Freelance tutoring</b>	<b>2019_2025</b>
<ul style="list-style-type: none"><li>• Help students with their homework.</li><li>• Teach student how to analyze any exercise special in chemistry, physics, math and biology.</li></ul>	

## EDUCATION

<b>Lebanese University, faculty of business and economics _ Hadath</b>	
<ul style="list-style-type: none"><li>• <b>Bachelor degree in business administrator</b></li></ul>	<b>2025_present</b>
<b>Lebanese University, faculty of science _ Hadath</b>	
<ul style="list-style-type: none"><li>• <b>Master degree in analytical chemistry</b></li><li>• <b>Bachelor degree in chemistry</b></li></ul>	<b>2023_2024</b> <b>2020_2023</b>

## CERTIFICATES

<ul style="list-style-type: none"><li>• <b>Climate change training</b> DOT Lebanon</li><li>• <b>13_week Global Youth Climate Training.</b> Global Youth Coalition</li></ul>	<b>2024</b> <b>2023</b>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------

## LANGUAGES

Arabic | French (fluent) | English (fluent)

## SKILLS

- Communication
- Report writing
- Organizing capacity
- Time management
- Fast adaptation to work environment
- Working under pressure

## COMPUTER SKILLS

- Microsoft office
- Power point
- Excel (beginner)
- Shopify
- mindody