+961 76 329 658 <u>matardania@hotmail.com</u> Beirut, Lebanon

<u>LinkedIn</u>

EDUCATION

Lebanese American University, Beirut, Lebanon

Spring 2025

BSc in Bioinformatics

European Lebanese School, Lebanon

2021

Lebanese Baccalaureate in Life Sciences

EXPERIENCE

Administrative and IT Coordinator at The Unicorn S.A.L.

June – September 2025

- Managed hardware/software setup, user support, system monitoring, and backups.
- Handled ERP data integration, reporting, and workflow optimization across departments.
- Developed automated dashboards and reports (KPI, financial, operational) with real-time alerts for critical business metrics.
- Deployed and configured the Metabase BI tool with a PostgreSQL application database, including security implementation.

Full-stack Intern at Integrated Digital Systems, Beirut, Lebanon

July - September 2023

- Built frontend webpages using HTML/HTML5 and CSS.
- Worked on interactive webpages using JavaScript, AJAX and JQuery.

PROJECTS

Lebanese American University, Beirut, Lebanon

January 2022 - May 2025

Crypto Market Dashboard – Power BI + API

2025

- Designed and developed an interactive crypto market dashboard in Power BI that visualizes real-time financial data from the CoinGecko API.
- Automated data ingestion using Power Query and configured scheduled refreshes to ensure up-to-date metrics on price, market cap, volume, and 24h change for top cryptocurrencies.

Final Year Project 2024-2025

- Collected high-resolution protein structural data from public databases (PDB) and curated mutation data from scientific literature.
- Cleaned and formatted datasets using Bash scripting to automate removal of redundant entries, fix formatting issues, and standardize data for analysis.
- Created interactive graphs and tables to showcase structural and energetic changes using Power BI.

Web Development Project

2023

- Developed two full-stack websites, a personal portfolio and a game development company site, using PHP, JavaScript, HTML, and CSS.
- Ensured data security by implementing encryption methods to protect sensitive user information.
- Utilized PHP for server-side data handling and database interactions to store and retrieve user and project data.

Data Mining Project

2023

- Performed dataset selection, data exploration, preprocessing, feature engineering, and model development.
- Utilized Machine Learning techniques such as tree-based methods, SVMs, PCA and clustering in R.
- Maintained clear R scripts, emphasizing problem-solving and data interpretation skills.

Database Project

2023

- Designed and implemented a fully functional pharmaceutical database using NetBeans, PHP and Wamp and MySQL and java for data collection, analysis, and decision-making.
- Fabricated a user-friendly and intuitive interface for easy data entry and retrieval, enhancing user experience
- Implemented a robust relational database schema to ensure accurate and structured storage of data.

SKILLS

Technical skills: Python, Java, JavaScript, R, PHP, SQL, CSS, HTML, Figma, SPSS, Microsoft office, Shell scripting, Bash scripting, Matplotlib, React, MongoDB, MySQL, PowerBI, ERP Systems, PostgreSQL, Docker, n8n, JIRA

Operating systems: Windows, Linux

Soft skills: Teamwork, problem-solving, time-management, creative thinking, strong work-ethic

Languages: Fluent in English, Native Arabic speaker