

David Wehbe

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Professional Summary

Operations and project support professional with 9+ years of experience in the humanitarian and research sectors. Proven ability to coordinate multi-stakeholder projects, manage field teams, and implement data-driven solutions across shelter, WASH, livelihoods, and urban recovery programs. Currently pursuing an MBA in Project Management to transition into corporate operations and project officer roles. Skilled in reporting, logistics, and cross-functional collaboration with a strong interest in process optimization and performance management.

Experience

ACTED / REACH Initiative (Beirut- Lebanon)

Aug 2024 – present

Project Officer -WASH

- Led and supervised enumerator teams in the successful implementation of 750 surveys across 275 Informal Tented Settlements (ITSs) in North and Aakar, ensuring accuracy, ethical standards, and timely delivery.
- Recruited, trained, and monitored enumerators while managing logistics, administration, and HR needs to ensure smooth field operations.
- Coordinated closely with municipalities, community leaders, and local authorities to secure access, while validating and cleaning data to guarantee quality and compliance with protection standards

Medair (Beirut- Lebanon)

Oct 2024 – Mar 2025

Shelter Assistant

- Coordinated shelter rehabilitation for 85 collective sites under UNHCR emergency response.
- Prepared BOQs and technical documentation to support project delivery.
- Ensured quality implementation and timely reporting under tight deadlines.
- Liaised with field teams, municipalities, and engineers to meet community needs.

Beirut Urban Lab – AUB

May 2022 – Oct 2024

Research Assistant

- Supported urban recovery research: Beirut Blast, City of Tenants, Mar Mikhael Square for more than 5000 buildings
- Collected, cleaned, and analyzed dashboards field data using Power BI and ArcGIS.
- Contributed to platform development and urban policy insights.

Acted (Beirut-Lebanon)

Sep 2020 – Apr 2021

Project Assistant

- Managed field implementation of WFP cash assistance and women's construction empowerment projects for more than 500 individuals.
- Supervised 10 enumerators and coordinated with NGOs, volunteers, and local committees.
- Archived reports and tracked project outcomes.

Logistics Officer

- Managed warehouse operations and vendor coordination.
- Supported procurement, invoicing, and shipment documentation.
- Monitored operations for 10 daily skilled workers.

Field Officer

- Implemented UN Women project on refugee resilience and hygiene training for more than 70 Women. Conducted sessions in SDCs and coordinated with project stakeholders. (Local Authorities/Governmental representative / Community members / Internal teams / NGO

Founder

Wanderlust Riverside Campsite & Vibes Guest House

Education

MBA – Project Management

2022-present

American University of Science and Technology, Beirut

B.Sc. in Arts – Interior Design

2016

Empire State College & AUST – Beirut, Lebanon / New York, USA

Summary of Qualifications

Core Competencies:

Project Coordination • Field Team Supervision • BOQ Development • Stakeholder Engagement • Data Analysis • MS Office • Power BI • ArcGIS

Certifications:

- Training of Trainers – Site Management (SMCS), 2025
- Site Management Training – SMCS, 2025
- CITI Program – Social and Behavioral Research, 2023
- Advanced Microsoft Excel – Formatech, 2016
- Furniture Design & Wood Techniques – ASMAR Wood, 2019
- Community Mobilization – NRC, 2016

Languages: Arabic, English (spoken & written)

References

- Khaled Charqieh – MEDAIR
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- Antonia Maria Bahna – Beirut Urban Lab, AUB
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