

Ahmad Okaybi

Beirut, Lebanon (Basta Al Tahta)

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Professional Summary

Motivated and enthusiastic professional seeking a full-time position in a reputable company. Proven track record in team leadership, customer service, and operational supervision. Confident communicator who thrives in high-pressure environments and excels in customer interaction, issue resolution, and team coordination.

Work Experience

Chocolate Bar - Beirut, Lebanon

Supervisor & Manager / 2021 - 2024

- Led service staff ensuring smooth operations
- Managed scheduling, inventory, and reporting
- Trained new hires, upheld service quality

Prunelle - Beirut, Lebanon

Cashier / 2020 - 2021

- Processed payments accurately
- Maintained cleanliness and restocking
- Assisted customers effectively

Crepaway - Beirut, Lebanon

Waiter / 2019 - 2020

- Delivered friendly service
- Handled customer needs
- Maintained hygiene standards

Education

Lebanese American University (LAU) - 3rd Year, Bachelor's in Marketing (in progress)

Certificates

- Inbound Marketing Certificate (HubSpot Academy)
- Leadership Skills Certificate (Haigazian University)

Languages

- English: Fluent
- Arabic: Native
- Russian: Basic

Skills

- Team Leadership & Communication
- Microsoft Word, Excel, PowerPoint
- Sales & Customer Management
- Adaptability, Trustworthy, Proactive