

# Hazar W.Malaeb

Main Road - Quabreshmoon, Aley, Mount-Lebanon

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## PROFILE

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Motivated Computer Science student seeking opportunities to apply technical and interpersonal skills in collaborative environments. Focused on problem-solving, learning by doing, and contributing to purposeful projects.

## EDUCATION

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**Lebanese Baccalaureate – Part II (LS) - Bayssour, Aley District** **Sep 2018 – Jul 2019**

Cedars Cultural School

**B.S. In Computer Science- Antonine University** **Sep 2022- Present**

## WORK EXPERIENCE

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**Wordpress Developer – Freelance** **February 2025- Present**

- Developed and customized websites using Wordpress, with strong hands-on experience in Elementor and WPBakery page builders.
- Edited and modified existing themes to meet client requirements.
- Built responsive, user-friendly layouts and optimized website performance
- Integrated plugins and maintained site functionality across multiple projects.

**Owner – Coffee Shop Business** **Jan 2025- Present**

- Managed daily operations, inventory, and customer experience.
- Gained firsthand experience in business planning, budgeting, and hospitality.

**First Aid & First Responder Trainer – Lebanese Red Cross** **May 2022- Present**

- Conducted training for volunteers in emergency medical response, CPR, and trauma care.
- Delivered interactive workshops on patient assessment and intervention.

**Project Manager – Disaster Risk Reduction – Lebanese Red Cross**

**May 2021- 2025**

- Led micro-projects under the Road to Community Resilience (R2CR) initiative.
- Managed awareness campaigns in schools and communities focusing on disaster preparedness and sustainable development.
- Trained diverse communities across different social, age, and cultural groups.

***Babysitter***

**March 2021 –**

**December 2021**

- Cared for an infant using Waldorf education principles.

***Language tutor***

**June**

**2018-July 2021**

- Teaching French language.

***Specchio shoes, Saleswoman***  
**– April 2018**

**May 2017**

- Handled customer service, complaints, and in-store operations.

***Blossom Daycare, Babysitter***  
**– Feb 2017**

**October 2016**

- Responsible for children aged 0–4.

**VOLUNTARY ACTIVITIES**

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- **Emergency Medical Technician (EMT), Mission Leader, Driver, Team Leader** – Lebanese Red Cross (2019–Present)
- **Youth Development Organization (YDO – UN collaboration)** (2016–2017)
- **Scout Volunteer** – Lebanese Scout Movement (2015–2019)

**SELECTED SKILLS**

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- **Technical:** Wordpress, Responsive Web design, Html, PHP, CSS, C++, Javascript, JavaFX, JavaScript, React, .Net, SQL, AutoCAD
- **Professional:** Teamwork, Time Management, Problem Solving, Troubleshoot, Fast Learner Communication, Leadership, Organization

## TRAININGS

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- First Aid & First Responder (LRC – EMS)
- Designated Peer Support
- Leadership & Management Course
- Road to Community Resilience (R2CR – DRR, LRC)
- Cisco Networking
- Waldorf Education
- AutoCAD

## LANGUAGE SKILLS

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- **Arabic** (native),
- **English** (fluent),
- **French** (intermediate)

## REFERENCE

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Available upon request